

Trustees Meeting, June 26, 1950

Minutes of Previous Meeting.

Communications. 1. *Historical Society - received letter*
2. *Joe Gilmore - apartment*

Committee Reports

Building Committee

Library Painting.

gift = Fixtures - - City of Peabody.

Library Lighting.

Library Flooring.

New Business

(Publication of Historical Pamphlet.

Shrubs from Co-Operative Bank.

Plaque memorializing contributors
to fund for renovation of library.

\$15,000 = outside repairs

\$ 5,000 = plumbing

\$ 5,000 = electrical

2,500 = flooring

= tables

Painting

\$2456 - Bresnahan

895 - Zoltas

Bids rejected:

Trustees Meeting, June 26, 1950

Minutes of Previous Meeting.

Communications. . . Historical Society - regarding letter
of the Library - regarding

Committee Reports

Building Committee

Library Painting.
Library Lighting.
Library Flooring.

Copy Building

New Business

Publication of Historical Pamphlet.
Savings from Co-Operative Bank.
Plaque memorializing contributors
to fund for renovation of library.

Painting

\$2425 - Bathroom

\$897 - Kitchen

Bills rejected:

\$15,000 - outside repairs
\$2,000 - plumbing
\$5,000 - electrical
\$2,500 - flooring
= tables

Members present-Chairman O'Connor, and Messrs Brawley, Burrows, Hayes, Horrigan, Sheehy, Hunter, Boyle, and Gilmore. Also Librarian Masterson

Voted--that the minutes of the previous meeting be approved as recorded .

Voted--moved by Sheehy; seconded by Hunter to accept the report of the Building Committee, regarding the plaster on ceiling in Sutton Library as one of progress.

Voted--moved by Horrigan; seconded by Boyle that the Building Committee be authorized to have the plaster job in the Sutton Library done--if cost is not over \$500.

Voted--moved by Horrigan; seconded by Sheehy--that the Building Committee be empowered to add a new electrical board, to the Lee & Osborn contract for electrical work, if the City of Peabody Electric Inspector so requires.

Voted--moved by Hayes ; seconded by Boyle that plastering (\$247) and painting (\$100) above the stage in auditorium be awarded by the Building Com.

Voted--moved by Horrigan; seconded by Burrows--that the report of the Librarian regarding a new charging desk be accepted.

Voted--moved by Horrigan; seconded by Burrows--that "an appropriation of not more than \$ 1700" be made to cover the cost of the new desk.

Voted--moved by Brawley; seconded by Sheehy that the Trustees approve of the proposed T.V. by Alton Hall Blackington, relating to the Library.
program

Voted--moved by Brawley; seconded by Sheehy that the E.H. Porter Construction Co., be awarded the outside repair work as outlined in specifications for \$ 19,121. (Bricks from the tower to be saved for the Library)

Voted--moved by Brawley; seconded by Boyle to approve the total of \$34,760.31 in contracts so far awarded.

Voted--moved by Boyle; seconded by Horrigan--- To adjourn.

Joseph M. Gilmore
Secretary

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Joseph M. ...
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Minutes of the Meeting
of the
Board of Trustees
of the
Peabody Institute Library

January 8, 1952

The Annual organization meeting of the Board of Trustees of the Peabody Institute Library was held at the Institute Building at 7:30 P. M., on the above date with the following members present: Messrs. Edward G. Penniman, Charles M. Boyle, Robert F. Johnson, Patrick J. Sheehy, Thoman J. Hayes, George P. Hunter, Thomas Burrows, Edward J. Brawley, John J. Fitzpatrick, David J. Horrigan, and Joseph M. Gilmore. Librarian Masterson also was present at the meeting.

Secretary Joseph M. Gilmore called the meeting to order. Mr. Penniman was elected temporary chairman. Mr. Gilmore was elected temporary secretary.

VOTED that Mr. Penniman serve as chairman for year 1952.

VOTED that Mr. Gilmore serve as secretary for year 1952. Mr. Penniman now serving as chairman.

✓ VOTED that Mr. Sheehy be elected to serve as treasurer for the year 1952. Mr. Fitzpatrick declined the nomination. Mr. Sheehy nominated by Penniman and seconded by Mr. Brawley.

✓ VOTED that the report of the Treasurer be accepted as read. Moved by Sheehy and seconded by Gilmore.

✓ VOTED--moved by Brawley and seconded by Johnson that the Librarian's report be accepted and a vote of commendation be accorded Mr. Masterson.

✓ VOTED--moved by Hayes and seconded by Boyle that all other reports submitted at this time be accepted. (Above reports include E. D. Sutton Librarian and all the Committees.)

VOTED that the chairman appoint a committee of three to serve as the Nominating Committee to bring in the various committees for the year 1952.

January 8, 1952

The Annual organization meeting of the Board of Trustees of the Hoschek Institute Library was held at the Institute Building at 7:30 P. M., on the above date with the following members present: Messrs. Howard G. Penniman, Charles H. Boye, Robert F. Johnson, Patrick J. Sheehy, Thomas J. Hayes, George H. Hunter, Thomas Burrows, Edward J. Brawley, John J. Fitzpatrick, David J. Lortan, and Joseph M. Gilmore. Librarian Vesteren also was present at the meeting.

Secretary Joseph M. Gilmore called the meeting to order. Mr. Penniman was elected temporary chairman. Mr. Gilmore was elected temporary secretary.

VOTED that Mr. Penniman serve as chairman for year 1952.

VOTED that Mr. Gilmore serve as secretary for year 1952. Mr. Penniman now serving as chairman.

VOTED that Mr. Sheehy be elected to serve as treasurer for the year 1952.

Mr. Fitzpatrick declined the nomination. Mr. Sheehy nominated by Penniman and recorded by Mr. Brawley.

VOTED that the report of the Treasurer be accepted as read, moved by Sheehy and seconded by Gilmore.

VOTED—moved by Brawley and seconded by Johnson that the Librarian's report be accepted and a vote of commendation be accorded Mr. Vesteren.

VOTED—moved by Hayes and seconded by Boye that all other reports be accepted at this time be accepted. (Above reports include E. G. Lortan Librarian and all the Committees.)

VOTED that the chairman appoint a committee of three to serve as the Nominating Committee to bring in the various committees for the year 1952.

Chairman appointed Messrs. Brawley, Hayes and Burrows.

VOTED that the Secretary cast one ballot for the "slate" as presented by the nominating committee, as follows:

Finance Committee

Penniman
Johnson
Hunter

Horrigan
Sheehy
Boyle

Building Committee

Brawley
Hayes
Burrows

Burial Lot Committee

Fitzpatrick
Gilmore
O'Connor

VOTED--moved by Gilmore, seconded by Johnson that Mr. O'Connor serve on the Lyceum and Library committee as representative of the Trustees for 1952.

VOTED--moved by Brawley and seconded by Penniman that Mr. John J. Mahoney be elected janitor, under usual conditions of the past.

✓ result

VOTED--moved by Gilmore and seconded by Sheehy to have the chairman appoint a committee of three to serve with Mr. Masterson and Mr. Harry Griffin, to interview the Mayor and seek an appropriation from the City. Chairman later appointed the following:

In treasurer's report?

VOTED--moved by Brawley and seconded by Johnson that the sum of \$1,000, plus the appropriation given by the City, taken from the General Fund, be given the Lyceum and Library Committee.

VOTED--moved by Johnson and seconded by Horrigan that the Treasurer's books and other Institute holdings be audited by Seamens, Stetson and Tuttle, as usual.

report

VOTED--moved by Brawley and seconded by Gilmore that the Treasurer furnish bond in the amount of \$30,000.

report

VOTED--moved by Hunter and seconded by Boyle that the Treasurer arrange with the City Auditor and the members of the Finance Committee to meet and check over all the possessions held by the Treasurer for the Peabody Institute.

report

VOTED--moved by Sheehy seconded by Hayes that the sum of \$500 be appropriated for the use of the building committee.

VOTED--moved by Sheehy seconded by Mayes that the sum of \$500 be appropriated for the use of the building committee.

over all the possessions held by the Treasurer for the Twentieth Institute.
with the City Auditor and the members of the Finance Committee to meet and check
VOTED--moved by Hunter and seconded by Boyle that the Treasurer arrange

good in the amount of \$20,000.

VOTED--moved by Brawley and seconded by Gilmore that the Treasurer furnish

books and other Institute holdings be audited by Seemans, Stetson and Tuttle, as

VOTED--moved by Johnson and seconded by Kerrigan that the Treasurer's

Lycium and Library Committee.

plus the appropriation given by the City, taken from the General Fund, be given to
VOTED--moved by Brawley and seconded by Johnson that the sum of \$1,000.

the following:

Chairman later appointed
interview the Mayor and seek an appropriation from the City.
to appoint a committee of three to serve with Mr. Wasterson and Mr. Harry Griffin, to
VOTED--moved by Gilmore and seconded by Sheehy to have the chairman
be elected janitor, under usual conditions of the past.

VOTED--moved by Brawley and seconded by Penniman that Mr. John J. Mahoney

the Lycium and Library Committee as representative of the Trustees for 1932.

VOTED--moved by Gilmore, seconded by Johnson that Mr. O'Connor serve on

Burrows
Mayes
Brawley

O'Connor
Gilmore
Fitzpatrick

Special Lot Committee

Boyle
Sheehy
Kerrigan

Hunter
Johnson
Penniman

Finance Committee

by the nominating committee, as follows:

VOTED--moved by Gilmore and seconded by Brawley that 1951 change of Amendment X be continued another year. This change calls for 14 on the Lyceum and Library Committee instead of 12.

VOTED--moved by Burrows and seconded by Fitzpatrick to proceed with the election of the Lyceum and Library Committee, with the following results:

Mr. Walter Southwick	Mrs. Catherine Doyle
Mr. Arthur J. Barry	Mr. James O'Neil
Mrs. Louise Ronan	Mr. David Collins
Mr. Harry Griffin	Mr. Edward Gorman
Mrs. Evelyn Burrows	Mayor-elect Philip O'Donnell
Mr. Daniel Boyle	Kenneth Carey
Mr. William Welch	Trustee Edward O'Connor

were elected. Mr. George Ankeles, Samuel Pearl, Leo F. McGrath, and Herbert Hershenson failed to be elected.

Chairman appointed Messrs. Brawley, Burrows, and Hayes as the committee to count ballots.

VOTED to accept the report of the committee and the committee be discharged.

VOTED--moved by Penniman and seconded by Brawley that we proceed with appropriations for the salaries of the employees, with the following results:

Mr. Masterson	\$4,300
Miss Murphy	2,800
Miss Johnson	2,500
Mr. Mahoney	3,000
Eben Dale Sutton Librarian	
Louise H. Teague	1,500
Treasurer--Trustees	1,000
Ass't Janitor	700
Secretary	110.50

Hourly rate of girls was raised to 65 cents per hour.
(Brawley moved--Gilmore seconded.)

report 3 or annual meeting.
VOTED--moved by Penniman, seconded by Sheehy that Chair appoint a committee of three to arrange for annual meeting with Lyceum and Library Committee. Chairman appointed Messrs. Brawley, Hunter, and Penniman.

VOTED--moved by Gilmore and seconded by Brawley that a report of each meeting be sent by the Secretary to each Trustee within a reasonable time after each meeting.

Amendment 2 be considered another year.

and Library Committee instead of 12.

VOTED--moved by Burrows and seconded by Fitzpatrick to proceed with the

election of the Lyceum and Library Committee, with the following results:

Mr. Catherine Doyle
Mr. James O'Reilly
Mr. David Collins
Mr. Edward Norman
Mayor-elect Philip J. Donnelly
Kenneth Carey
Trustee Edward O'Connor

Mr. Walter Koutchick
Mr. Arthur J. Barry
Mrs. Louise Hogan
Mr. Larry Griffin
Mrs. Evelyn Burrows
Mr. Daniel Doyle
Mr. William Welch

were elected. Mr. George Anheles, Samuel Henry, Leo T. McGrath, and Herbert

Tereshannon failed to be elected.

Chairman appointed Messrs. Brawley, Burrows, and Hayes as the committee

to count ballots.

VOTED to accept the report of the committee and the committee be dis-

charged.

VOTED--moved by Pennington and seconded by Brawley that we proceed with

appropriations for the salaries of the employees, with the following results:

Mr. Easterson	\$4,300
Miss Murphy	2,800
Miss Johnson	2,500
Mr. Mahoney	2,000
Edna Pale Sutton Librarian	
Louise H. Tague	1,500
Treasurer--Trustees	1,000
Asst. Janitor	700
Secretary	110.50

Hourly rate of girls was raised to 65 cents per hour.
(Brawley moved--Gilmore seconded.)

VOTED--moved by Pennington, seconded by Sheehy that Chair appoint a committee

of three to arrange for annual meeting with Lyceum and Library Committee. Chairman

appointed Messrs. Brawley, Hunter, and Pennington.

VOTED--moved by Gilmore and seconded by Brawley that a report of each

meeting be sent by the Secretary to each Trustee within a reasonable time after

each meeting.

VOTED that a letter of thanks and appreciation be sent to Mr. Cyrus D'Eon for the two portraits which he donated to the Library.

VOTED that a letter be sent Miss Murphy, assistant librarian, wishing her a speedy recovery of a broken hip, which necessitated her absence from her duties.

VOTED to discuss at the next meeting the matter of recompense for those at the Library who carried an extra burden because of Miss Murphy's absence.

VOTED that Mr. Fitzpatrick be given a vote of thanks for fixtures that he obtained for the Library.

VOTED that a letter of thanks be sent to Veterans of Foreign Wars, Fidelity Post #X and XI for two volumes on World War II, which they recently donated to the Library.

VOTED after a splendid report concerning repairs and upkeep by the occupant (Mr. Barbeau) by Mr. Masterson, that the Secretary and Librarian send a letter of commendation to Mr. Barbeau. Moved by Brawley and seconded by Sheehy.

VOTED--moved by Mr. Penniman, seconded by Boyle that a committee consisting of three Trustees appointed by Chairman, three from Lyceum and Library Committee appointed by Chairman, and three members of the Historical Society meet and start progress on Centennial Year program, and report back to the Trustees. The chairman appointed the following:

Trustees: *Johnson, Hunter, O'Connor*

Lyceum and Library Committee:

VOTED--moved by Gilmore and seconded by Johnson that the Librarian be directed to confer with the Red Cross and explore the possibility of getting books to the "shut-ins."

VOTED to adjourn.

Joseph M. Gilmore

Secretary

Joseph M. Gilmore

*Sign in official
copies of
minutes*

*Tonight
Old Business*

*Sec. Notify
(1) Library & Lyceum Com.
(2) Historical Society*

*report
discontinued
Beach wagon*

VOTED to adjourn.

"short-line."

to confer with the Red Cross and explore the possibility of getting books to the

VOTED--moved by Gilmore and seconded by Johnson that the library be discussed

Lycium and Library Committee.

Trustees: Johnson, Hunter, O'Connor

appointed the following:

progress on Centennial Year program, and report back to the Trustees. The chairman

appointed by Chairman, and three members of the Historical Society meet and start

of three Trustees appointed by Chairman, three from Lycium and Library Committee

VOTED--moved by Mr. Penniman, seconded by Boyle that a committee consisting

commendation to Mr. Barbeau. Moved by Brawley and seconded by Sheehy.

(Mr. Barbeau) by Mr. Masterson, that the Secretary and Librarian send a letter of

VOTED after a splendid report concerning repairs and upkeep by the occupants

to the library.

Pidelity Post X and XI for two volumes on World War II, which they recently donated

VOTED that a letter of thanks be sent to Veterans of Foreign Wars.

obtained for the library.

VOTED that Mr. Fitzpatrick be given a vote of thanks for fixtures that he

at the library who carried an extra burden because of Miss Murphy's absence.

VOTED to discuss at the next meeting the matter of recompense for those

a speedy recovery of a broken hip, which necessitated her absence from her duties.

VOTED that a letter be sent Miss Murphy, assistant librarian, wishing her

for the two portraits which he donated to the library.

Members present Chairman Penniman, and Messrs Hunter, Brawley, Sheehy, OConnor, Boyle, Horrigan, Burrows and Gilmore. Librarian Masterson--also present

Voted--to approve minutes of previous meeting, each member having been sent a copy previously.

any progress on talk
Voted-- to accept Mr Sheehy's report on his conference with the Mayor "as one of progress"--namely that the Mayor would put into his budget this year the sum of \$ 12,000, with some further talk for more later.

Voted-- to compliment the secretary and the treasurer for the fine reports which were mailed to the members.

Voted--to pass the amendment which follows:--

Discussion on motion from previous meeting under unfinished business " recompense for those who carried the extra burden because of Miss Murphy's absence", Boyle moved and Burrows seconded that Mr Masterson and Miss Johnson each get \$ 200 for this extra work.

AMENDED--Moved by OConnor and seconded by Hunter to postpone for one month the above motion and the Finance Committee look into the legality of spending from the General and the Reserve Funds for this purpose.

Voted--Moved by Brawley and seconded by OConnor that each Trustee receive a copy from the secretary" of the makeup and what they may be used for-- The General and the Reserve Funds.

Voted --that the secretary write the Library and Lyceum committee to confer with our committee of 3 (Brawley, Hunter and Penniman) regarding the get-together meeting.

Voted-- moved by OConnor and seconded by Brawley to adjourn to May 19 at 7:30.

Secretary

Joseph M. Gilmore

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Joseph M. Gilmore

Secretary

Joseph H. Gilmore

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Secretary's Report--Trustees' Meeting--

May 19, 1952

Members Present: Chairman Penniman and Messrs Boyle, Hayes, Fitzpatrick, O'Connor, Brawley, Sheehy, Burrows, Horrigan and Gilmore. Also Librarian Masterson, and by invitation, City Solicitor Tumulty.

Voted--After considerable discussion and exchange of opinions by the members and the City Solicitor on what constitutes a "great unforeseen emergency" or "organic change" as mentioned in BK1-Pg 120 of the Trustees' Records on Mar. 5, 1870, it was moved by Brawley and seconded by Horrigan, and voted--that the City Solicitor consult with a judge of the Probate Court and report to the Trustees just what steps if any are available to the Trustees to secure more money from the Funds, held by them in the name of the Peabody Institute, and for what purpose may this money be used. (And further)--

Voted --that a rising vote of thanks be extended Mr Tumulty for his aid in discussion of these matters--and for his further promise to continue with the question and to make a report later.

Voted--Moved by Brawley and seconded by O'Connor and voted that the Treasurer's recommendation to the Building Committee asking that he petition the Rent Stabilization Office, Lynn for a 20 % increase of rent for the 4 apartments at 86 Main St and the 2 at 9 Wallis St be approved

Voted-- Moved by O'Connor and seconded by Brawley that the vote of the Trustees, dated Apr 17, 1950, regarding visits of the Treasurer to Safety Deposit Box be rescinded and that it be voted now that any member of the Finance Committee may accompany the Treasurer on visits

Voted-- Moved by O'Connor and seconded by Hayes that a report from the Treasurer be submitted to the meeting of the Trustees following visits to Safety Deposit Box, for the purpose of securing income for the Institute, and that each Trustee be furnished a copy thereof.

Voted--Moved by Brawley and seconded by Hayes that \$ 200 each be given to Mr Masterson and to Miss Johnson for extra work performed during Miss Murphy's illness and absence.

Voted-- that Mr Penniman's report on the joint-meeting of Trustees and the Ly & Lib Com--to be held in Fall--be accepted as one of progress. (Brawley and Burrows)

Voted--Moved by Brawley and seconded by Boyle that Salem Savings Bank be notified that Mr Sheehy is now Treasurer.

Voted--That the same original committee who solicited the Mayor for money from the City again visit him again for more money in his supplemental budget. Moved by Brawley and seconded by Horrigan. From the records--Committeemen are Penniman, Sheehy, Boyle; and Griffin and Mr Masterson

Voted--Moved by Brawley seconded by Fitzpatrick
To Adjourn

Respectfully submitted

Joseph M. Gilmore, Secretary

Joseph M. Gilmore

(1) Girls in the Main Library -

(2) Bills for Bks 1952

(3) Insurance pd for to date. Being in Books.

(4) Check on salaries.

Meeting--Board of Trustees

January 12, 1953

The Annual organization meeting of the Board of Trustees of the Peabody Institute Library was held at the Institute Building, at 7:30 on the above date with the following members present--Messrs Edward O'Connor, Charles M Boyle, Robert F Johnson, Patrick J Sheehy, Thomas J Hayes, George H Hunter, Thomas Burrows, Edward M Brawley, John J Fitzpatrick and Joseph M Gilmore. Librarian Masterson-also,

O'Connor elected temporary chairman (by Brawley and Sheehy motion)
 Gilmore elected " secretary (Hunter and Johnson ")

On motion by Brawley and seconded by Hayes it was VOTED to dispense with the reading of the minutes of the previous meeting.

On motion of Brawley and seconded by Sheehy --O'Connor was elected as Pres.-1953
 " " " Hunter " " " Johnson--Gilmore " " " Secy "
 " " " Boyle " " " Hayes --Sheehy " " " Treas "

On motion of Gilmore and seconded by Johnson it was voted to accept the invitation from the Swampscott Library to attend its 100th birthday celebration on Jan 15 and that action be taken up under new business. Later under new business it was VOTED that Mr O'Connor and Mr Masterson would attend.

On motion of Hayes and seconded by Burrows it was voted to accept the communication from the Mass Ass'n of Library Trustees and to take action on it under new business. Later under new business it was VOTED that the Pres, the Sec'y and the Treas. become delegated to be the representatives of the Trustees-with Exp. paid A third communication was presented by Mr Sheehy, from Geo H Jones of the E.H. Porter Constr. Co., concerning a right of way, shown on blue-print by Thom. Appleton, dated Feb. 1940, and referring to Land Court #6997 Cert. #2799, with the request that the Trustees sign off its rights on said way. On motion of Gilmore and seconded by Johnson, it was VOTED to defer action on the request, after receiving the letter, and to lay it on the table until further study, and it was also suggested that it be taken up at the next meeting.

It was voted	to accept	the report	of the treas.	as read.	by (Brawley & Hunter)
" "	" "	" "	" "	" "	" Librarian "	" Boyle " Brawley
" "	" "	" "	" "	" "	" Lib Com Report	" Brawley " Hunter
" "	" "	" "	" "	" "	" Read Rm Com	" Burrows " "
" "	" "	" "	" "	" "	" Lyceum "	" Johnson " Hayes
" "	" "	" "	" "	" "	" & Lib "	" Brawley " Fitzpatrick
" "	" "	" "	" "	" "	" Lib-Eben Sutton-	" "Sheehy " Boyle

It was VOTED on motion of Hayes and Boyle that the chairman appoint a committee of 3 to serve as the nominating committee to bring in the names for the committees for the year. Chair appointed Brawley, Hayes and Burrows. (A short recess followed) Meeting called to order--and nominating committee reported the following--
 Finance Com--O'Connor, Fitzpatrick, Johnson, Hunter Boyle & Sheehy

Building "-- Brawley, Hayes and Burrows

Burial Lot-- Gilmore and Horrigan

Voted that the secretary cast one ballot for the slate and they were declared elected.
 (Gilmore and Fitzpatrick)

Voted --that Mr O'Connor represent the Trustees on the Lyceum and Lib. Com.
 (Boyle and Brawley)

Voted--that John J Mahoney be elected as Janitor for 1953--(Boyle & Hayes)
 " " appointment of Asst Janitor be left with the BLDG Com. (Gilmore & Brawley)

The annual organizational meeting of the Board of Trustees was held at the Institute building, 1000 ...
The following members present: Messrs. Edward O. ...
Messrs. J. H. ... Messrs. J. H. ... Messrs. J. H. ...
Messrs. J. H. ... Messrs. J. H. ... Messrs. J. H. ...

Minutes of the previous meeting were read and approved.

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Jan 12, 1953

Meeting Board of Trustees

(2)

On motion of Boyle, seconded by Sheehy it was VOTED that the chairman appoint a committee of 3 to serve with Mr Griffin and Librarian Masterson to confer with the Mayor regarding the City's appropriation for the Library. Chair appointed OConnor, Boyle and Sheehy.

On motion of Boyle and seconded by Sheehy, it was VOTED that the sum of \$500 be appropriated for the use by the Building Com.

On motion of Brawley and Burrows it was VOTED that the sum of \$1000, plus the appropriation of the City, be appropriated for the use of the Lyceum and Lib Committee.

On motion of Gilmore and Brawley it was VOTED that the books of the Treasurer be audited by Seamons, Stetson and Tuttle, public accountants.

On motion of Brawley and Hunter it was VOTED that the Treasurer furnish bonds in the sum of \$30,000.

On motion of Brawley and Gilmore ~~THE~~ it was voted that the Treasurer make arrangements with the City Auditor to go over the securities, etc., held by the Tr

On motion of Hayes and Boyle, it was VOTED that we proceed with the election of the Lyceum and Library Committee--with the following results--elected--

Mr Arthur J Barry	Mrs Louise Ronan	Mr Harry Griffin
Mrs Evelyn Burrows	Mr Daniel Boyle	Mr Wm Welch
Mrs Catherine Doyle	My James O'Neil	Mr David Collins
Mr Edward Gorman	Kenneth Carey	Mayor ODonnell
Mr Walter Southwick	and Mr Edward OConnor of the Trustees	

Voted that the Secretary cast one ballot for the above and they were declared elected.

Voted on motion of Brawley and Boyle that all employees excepting the girls on the desk be granted a 5% increase in salary.

This will bring salaries up to (unless figuring is incorrect)

Masterson 4515	Sheehy 1050
Murphy 2940	Ast Jan 735
Johnson 2625	Sec'y 106.50
Mahoney 3150	Hr rate girls .65
Teague 1575	

Voted on motion of Boyle and Sheehy to adjourn until Feb 2nd.

Signed Joseph M. Gilmore
Secretary

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W. D. Connor

Meeting of Board of Trustees

Feb 2, 1953

A meeting of the Board of Trustees was held at the Library at 7:30 on the above date, with the following members present:-

O'Connor, Boyle, Fitzpatrick, Johnson, Hunter, Sheehy and Gilmore and Librarian Masterson.

Voted --to dispense with the reading of the minutes of the previous meeting

Voted --after discussion on the request of Mr George Jones, of the E.H. Porter Construction Co., regarding the relinquishing of a right of way held by the Institute and shown on Plan by Thomas A Appleton, Feb. 1940--on motion of Fitzpatrick and seconded by Gilmore "to table the request until further information could be obtained, and that it be taken up at a meeting to be held March 23, 1953. (unanimous)

Voted -- on motion of Boyle and seconded by Johnson that the chairman appoint a committee of three Trustees, to serve with 3 members of the Lyceum and Library (appointed by their chairman), and with 3 members of the Historical Society (representing the society), and with Mr Masterson, to start making plans for the Centennial observance of founding of the Library. Chairman O'Connor appointed Messrs. Johnson, Hunter and himself.

Voted -- that the Librarian arrange for a meeting with the Attorney General and our committee of Messrs Sheehy, Daniel Boyle, and Mr Masterson--relative to using accumulated Sutton Building Fund. It was suggested that the City solicitor be asked to go with the committee. The above motion was made by Boyle and seconded by Hunter.

Voted --on motion of Fitzpatrick and seconded by Sheehy---To adjourn.

Sheehy Report:

Joseph M Gilmore

Secretary

Thursday- 3/26/53 at 3 p.m.

apptmt. State House

Attorney General.

Fund (Sutton).
(Sedg).

Wednesday night -

(1) Community Fund.

April 15, 1953 - 2 p.m.

Peabody Institute Lit
meeting - 15 members
for a quorum.

(2) \$11,000.00

Members present--Chairman O Connor, and Messrs Sheehy, Fitzpatrick, Boyle Brawley, Hunter, Burrows, Hayes, Johnson and Gilmore. Mr Masterson attended

Voted -- to approve the minutes of the previous meeting without reading as each member has received a copy.

Voted---Moved by Sheehy and seconded by Brawley--to take from the table the discussion of the request of George Jones for relinquishing the right of way--Plan by Fr. Appleton-Feb 1940-held by the Trustees.

Voted---moved and seconded by Brawley that the Trustees hear Mr Jones on the request.

Voted---Moved by Sheehy and seconded by Brawley --that the Trustees release the right of way to the Turner Tanning Machinery Company (a concern incorporated under the laws of the State of Maine)--except a strip measuring 85 feet by 12feet, inrear of house at 11 Wallis Street. The above was done to aid Mr Jones to purchase the property from the Turner Tanning Mchry Co., with a clear title.

Voted---moved by Gilmore and seconded by Johnson that the Treasurer be allowed to incur such expenses as necessary to guarantee a quorum of the directors of the Peabody Community House Fund--which is to be held at the Library on April 15, 1953 at 2 o'clock. (Trustees have an interest in securing part or all of the funds)

Voted-- to accept a report of progress by Mr Sheehy--concerning the right to use certain funds for certain things at the Library, ref--is to (Sutton Bldg

A committee was appointed to confer with the Assist ATT'y General, on March 23rd at the State House.

Committee includes Messrs Sheehy, Daniel Boyle, and the other Trustees who cared to go, with the Librarian and City solicitor Tumelty also included in the group

Joseph M. Gilmore
Secretary

Members present--Chairman O'Connor and Messrs Brawley, Boyle, Hayes, Sheehy, Burrows, Hunter and Gilmore. Mr Masterson also attended.

Voted--to approve the minutes of the previous meeting without reading as each member has received a copy.

- " --to receive and place on file a letter from the Peabody Chapter of the American Red Cross--thanking the Trustees and the help for the use of a room, for a course in first aid instruction for adults.
- " -- to receive and place on file an expression of appreciation from the Dr. Gordan family for a floral piece sent to the doctors funeral.
- " -- to receive and refer to the Building Committee, the request for a clothes reel, from a tenant in one of the apartments. (Mrs McOsker)
- " -- to receive and take up under new business a communication from the New England Fire Insurance Rating Association, regarding property of the Institute at 82 Main St--especially the " open electric wiring" for especially for fire prevention and protection purposes.

Voted--to receive a communication from the United Shoe Machinery Company, regarding the transfer agreement with Mr Jones and the Trustees of the right of way in the rear of 11 Wallis St house. The communication was accompanied by a map made by Osborn Palmer C.E. September 1952--Land Court Plan 6997-A and also by the necessary forms for the agreement sent by Gordan H. Millar, Notary Public and at the request of Preston C. Stephenson, President of the United Shoe Machinery Company.

- " --moved by Brawley and seconded by Hayes that the Secretary be empowered to sign the transfer papers for the Trustees, regarding the right of way
- " -- to discuss the report of the Building Committee concerning major repairs to the properties, held by the Trustee. Chairman Brawley outlined the needs and presented the following estimates--namely--
Porter Co, general repairs--\$ 22,650; Remis--Tile--6400; Woodbury \$ 3000 for plumbing; Brasnahan--\$ 3000--for painting; Tobin--\$4750-- for electrical and others for auditorium ceiling and paint--\$ 2000; Eben Dale Lib--\$ 1000 electrical; Eben Dale--\$2000 for decorating interior; Plus floors\$500 making a rough estimate of \$ 45,300. Moved by Brawley and Sheehy.
- " --moved by Brawley and seconded by Sheehy that the above listed repairs be carried out---(to the Peabody Institute Library buildings) ~~and that the money for this work be taken from the accumulated income of the Reserve Fund.~~
- " -- moved by Brawley and seconded by Hayes--that the above list of repairs and improvements to the Eben Dale Sutton Library and its appurtenances be done and that the money for this work be taken from the accumulated income of the Sutton Building Fund.
- " - moved by Brawley and seconded by Boyle that a copy of the above motions be given the Attorney General with a request that the Trustees be allowed to use the above mentioned Funds for these purposes.

(2)

Voted --moved by Brawley and seconded by Sheehy that a committee be formed to to contact the Atty General's office and request permission to use the above mentioned funds. The committee includes Messrs Sheehy, Boyle, Brawley and Masterson and any other Trustee who cares to go.

(Later Mr Masterson informed the secretary that the date would be June 18th

" --moved by Hayes and seconded by Gilmore--on the report of Mr Sheehy, concerning the funds of the Community House--to accept the funds as voted by the directors of said fund, at a meeting held at the Library, April 15 '53 Namely -that the fund be deposited with the Treasurer of the Warren Five Cents Saving Bank--the income of said fund be given to the Trustees by the Treasurer of the bank --and that this money be spent for the purchase of books for the children's room (Children's Library)

" -- moved by Brawley and seconded by Sheehy that a complimentary letter be sent to the chairman of the park commission, Ferdinand Corbel, for the caring and cutting of the lawn at the Institute

" --moved by Burrows and seconded by Hunter

To Adjourn

Joseph M. Gilmore

Secretary

Present--Chairman O'Connor and Messrs Brawley, Hunter, Boyle, Burrows, Sheehy, Hayes and Gilmore. Librarian Masterson also attended.

Voted --to approve the minutes of the previous meeting as a copy had been mailed to each member.

Voted---to receive the following communication from the office of the Attorney General and to spend the money for the anticipated repairs.

"1. The appropriation of approximately \$ 39,800 from the accumulated income of the Reserve Fund, which is to be used for the purpose of repairs and improvements at the Institute library and buildings.

2. The appropriation of approximately \$ 6500 from the accumulated income of the Sutton Building Fund for the purpose of repairs and improvement at to the Eben Dale Sutton Conference Library.

Dated June 22, 1953

The Attorney General approves the action of the trustees in all respects.

Signed--Very truly yours--Harris J. Booras, Assistant Attorney General.

Voted--Moved by Burrows and seconded by Boyle that the Trustees procure the services of an architect to draw up specifications and supervise the anticipated repairs and alterations.

Voted --Moved by Brawley and seconded by Hayes--that the Board interview architect at a special meeting to be called on Monday July 13th at 7:30 at the Institute. ^{ts} ^

The following is a list of architects to be contacted by the Secretary notifying of the work anticipated in the amount of \$ 40,000, and also of the meeting on July 13th--asking a reply--and also attendance--if interested.

John Gray, jr 175 High St Boston

Abbott Associates, 131 State St % Mr Chas Magavero

M.P. Lipinski 75 Summer St Lynn

John J Mahoney, 237 Essex St., Salem

Maguinness and Walch 126 Newbury St Boston

Perry, Shaw, Hepburn, Kehoe and Dean 31 St, James Ave., Boston

Voted--Moved by Brawley and seconded by Burrows
To Adjourn

Joseph M. Gilmore

Secretary

Joseph M. Gilmore

P.S. The secretary complied with the above request--July 2nd.

J.M.G.

1. The secretary complied with the above request--July 20.

Secretary

Joseph M. Gilmore

1. Moved--seconded by Burrows and seconded by Burrows
to adjourn

Ferry, John, Hepburn, John and Dean 51 St., James Ave., Boston

Magnusson and wife 126 Newbury St Boston

John J Mahoney, 237 Essex St., Salem

M. I. Lipinski 75 Summer St Lynn

Abbott Associates, 151 State St & Mr Chas Magavero

John Gray, Jr 175 High St Boston

the meeting on July 13th--asking a reply--and also attendance--if interested.
The following is a list of architects to be contacted by the Secretary
notifying of the work anticipated in the amount of \$40,000, and also of
institute.
at a special meeting to be called on Monday July 13th at 7:30 at the
Voted--Moved by Burrows and seconded by Burrows--that the Board interview architect
anticipate repairs and alterations.

services of an architect to draw up specifications and supervise the
Voted--Moved by Burrows and seconded by Burrows that the Trustees procure the

signed--Very truly yours--Harrie J. Booras, Assistant Attorney General.

Dated June 22, 1933

to the Eben Sutton Conference Library.
of the Sutton Building Fund for the purpose of repairs and improvement
E. The appropriation of approximately \$3500 from the accumulated income

gains and improvements at the Institute Library and buildings.
some of the Reserve Fund, which is to be used for the purpose of re-
"1. The appropriation of approximately \$30,800 from the accumulated in-
General and to spend the money for the anticipated repairs.
Voted--to receive the following communication from the office of the Attorney

waited to each member.
Voted--to approve the minutes of the previous meeting as a copy had been

Hayes and Gilmore. Librarian Magavero also attended.
Present--Chairman E. Cannon and Messrs Burrows, Hunter, Boyle, Burrows, Sheehy.

Meeting--Board of Trustees

July 13, 1953

Members present--Chairman O'Connor and Messrs Boyle, Brawley, Sheehy, Hayes, Burrows, Horrigan, Fitzpatrick, Hunter, Johnson and Gilmore. Librarian also was present.

Voted--to dispense with the reading of the minutes of the previous meeting.

Voted--to accept as read the communications from the ^{six} architects, mentioned at the July 1st meeting, and to interview the four present separately in the order of listing. (Two declined attendance)

Note --the four present were interviewed separately and the Trustees were given the privilege of discussing any phase of the work-to be done, the methods of payments to the contractors, their fees, the guarantee and the bonding, for completion and for good work.

Voted--moved by Burrows and seconded by Boyle to rescind the vote of the Trustees--on July 1st--concerning the procuring the services of an architect.

Voted--moved by Horrigan and seconded by Sheehy, that the Building Committee draw up the specifications for the repairs and alterations and to request sealed bids for the same; these sealed bids to be sent to the Trustees.

Voted--moved by Hunter and seconded by Johnson--
To adjourn

Joseph M. Gilmore
Secretary

July 1st meeting (notes)

The appropriation of approximately \$ 39,800 from the accumulated income of the Reserve Fund, which is to be used for the purpose of repairs and alterations (improvements) at the Institute library buildings.

The appropriation of approximately \$ 6500 from the accumulated income of the Sutton Building Fund for the purpose of repairs and improvements to the Eben Dale Sutton Conference Library.

The Attorney General approves the action of the Trustees in all respects
Signed by Harris J. Booras, Asst. Atty. Gen. June 22, 1953

Voted--that the Trustees procure the services of an architect to draw up the specifications and supervise the anticipated repairs and alterations. (This motion was rescinded--July 13 by the Board)

Voted--to interview a list of architects at a meeting on July 13th at the Institute at 7:30 etc

Voted--to interview a list of architects at a meeting on July 13th at the Institute at 7:30 etc

Voted--that the trustees procure the services of an architect to draw up the specifications and supervise the anticipated repairs and alterations. (This motion was rescinded--July 13 by the Board)

Signed by Harrie J. Gurnea, Asst. Secy. General 22, 1933
The Secretary General approves the action of the Trustees in all respects

The appropriation of approximately \$ 6500 from the accumulated income of the Gurnea Building Fund for the purpose of repairs and improvements to the Eben Hais Gurnea Conference Library

The appropriation of approximately \$ 32,800 from the accumulated income of the Hais Fund, which is to be used for the purpose of repairs and alterations/improvements at the Institute Library buildings.

July 1st meeting (notes)

Secretary
Joseph M. Gilmore

To adjourn

Voted--moved by Hunter and seconded by Johnson--

Committee draw up the specifications for the repairs and alterations and to request sealed bids for the same; these sealed bids to be sent to the Trustees.
Voted--moved by Horrigan and seconded by Sheehy, that the Building

an architect.

Trustees on July 1st--concerning the procuring the services of

Note--the four present were interviewed separately and the Trustees were given the privilege of discussing any phase of the work--done, the methods of payments to the contractors, their fees, the guarantee and the bonding, for completion and for good work.

Voted--to accept as read the communications from the architects, mentioned at the July 1st meeting, and to interview the four present separately in the order of listing. (Two declined attendance)

six

Voted--to dispense with the reading of the minutes of the previous meeting.

Members present--Chairman O'Connor and Messrs Boyle, Brawley, Sheehy, Hayes, Burrows, Horrigan, Fitzpatrick, Hunter, Johnson and Gilmore. Librarian also was present.

Meeting--Board of Trustees

July 13, 1933

Meeting Board of Trustees
Members present

July 20, 1953

Chairman O'Connor and Messrs Sheehy, Brawley, Horrigan, Boyle,
Fitzpatrick, Hayes, Hunter, Burrows, Johnson, and Gilmore.
Librarian Masterson also attended.

Meeting called at the request of the Building Committee

Voted--to dispense with the reading of the minutes of the previous meeting and
approve them as recorded.

Voted-- moved by Fitzpatrick and seconded by Brawley, that Librarian Masterson
contact the Atty Gen. office and suggest that permission to use the funds
recorded, herein on July 1, 1953 meeting, be reworded and to be of the
same amount, but not specifying from which fund to take the money. (\$46,300)

Voted--moved by Fitzpatrick and seconded by Horrigan that all bids be received
and that we proceed with the granting of the work to the bidders.

Voted--moved by Johnson and seconded by Sheehy--to award the electrical work as
called for in the bids be awarded to Lee & Osborn Inc. Salem--\$2698.00

Voted--moved by Gilmore and seconded by Burrows--to award the painting work as
called for in the bids be awarded to M.H. Bresnahan & Sons, Reab. \$2407.31

Voted--moved by Gilmore and seconded by Brawley--to reject all bids on the
plumbing and call for new bids and more detailed information.

Voted--the amendment to an original motion concerning the awarding of the Tile
work made by Brawley and seconded by Boyle; the amendment by Hayes and
Johnson--to defer the awarding of the contract until the next meeting.

Voted --that the next meeting be held when the Building Committee wishes

Voted --to adjourn

Joseph M. Gilmore
Joseph M. Gilmore
Secretary

July 30, 1955

Meeting Board of Trustees

Members present

Chairman O'Connor and Messrs. Sherry, Browley, Harrison, Doyle, Fitzpatrick, Hayes, Hunter, Johnson, and Gilmore. Librarian Masterson also attended.

Meeting called at the request of the Building Committee

Motion to discontinue with the reading of the minutes of the previous meeting and approve them as recorded.

Motion moved by Fitzpatrick and seconded by Browley, that Librarian Masterson contact the City Gen. Office and suggest that permission be given to use the funds recorded herein on July 1, 1955 meeting, be recorded and to be of the same amount, but not specifying from which fund to take the money. (\$55,300)

Motion moved by Fitzpatrick and seconded by Harrison that all bids be received and that we proceed with the granting of the work to the bidders.

Motion moved by Johnson and seconded by Sherry--to award the electrical work as called for in the bids be awarded to Lee & Osborn Inc. Salem--\$2538.00

Motion moved by Gilmore and seconded by Hunter--to award the painting work as called for in the bids be awarded to W.H. Froehman & Sons, Salem--\$3407.31

Motion moved by Gilmore and seconded by Browley--to reject all bids on the plumbing and call for new bids and more detailed information.

Motion--the amendment to an original motion concerning the awarding of the Bill work made by Browley and seconded by Doyle; the amendment by Hayes and Johnson--to defer the awarding of the contract until the next meeting.

Motion--that the next meeting be held when the Building Committee wishes

Motion--to adjourn

Joseph W. Gilmore
Secretary

Members present--Chairman OConnor and Messrs Hunter, Sheehy, Brawley, Boyle, Horrigan, Fitzpatrick, Burrows, Hayes and Gilmore. Librarian Masterson

Voted--to dispense with the reading of the minutes of the previous meeting, as each member had received a copy and to approve as recorded.

Voted--to receive a communication from the office of the Atty Gen and to accept the approval therein;

" That the appropriation of \$46,300 for the purpose of repairing and renovating the Peabody Institute Library buildings be taken from the following funds

The Eben Dale Sutton Building Fund

The Peabody Institute Library Reserve Fund

The above motion made by Brawley; seconded by Burrows

The communication was a reply to a request by the Trustees for a rewording of a letter received from the Atty Gen's office, granting the use of the funds, (but specifying from what funds a special amount)

Voted--moved by Boyle and seconded by Brawley--to receive new bids on the plumbing and proceed with the awarding of the work.

Voted--moved by Fitzpatrick; seconded by Boyle--to award the plumbing work as called for in the bids to George F Woodbury for \$2742.

Voted-- moved by Boyle; seconded by Burrows--to award the Tile work as called for in the bids to C.T. Thompkins Co for \$ 4988

Voted--moved by Brawley; seconded by Fitzpatrick --that Librarian Masterson secure figures on the purchase of a new receiving desk, and present them at the next meeting.

Voted--moved by Gilmore; seconded by Burrows-- that the agreement between the Trustees and the Turner Machinery Company be kept with the Chairman's records at the National Bank. (Agreement concerns the right of way)

Voted--moved by Brawley; seconded by Fitzpatrick
To adjourn.

Joseph M. Gilmore

Joseph M. Gilmore
Secretary

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Meeting--Board of Trustees and Lyceum- Library Committee

September 10, 1953

A meeting of the Trustees was held on the above date, with the Lyceum-Library Committee, at 6:30 at the Peabody Country Club. After dinner general discussion of mutual interest took place. Trustee then met in regular meeting.

Trustees present--Chairman O'Connor and Messrs Brawley, Horrigan, Burrows, C. Boyle, Sheehy, Hunter, Fitzpatrick, Hayes & Gilmore. Librarian Masterson.

Lyceum-Library Committee and others--Mrs Katherine Doyle, Miss Madaline Murphy Mayor O'Donnell, and Messrs Wm A. Welch, Arthur J Barry, Daniel Boyle, James O'Neil, Walter Southwick, David P. Collins, Kenneth Carey and John Mahoney.

Voted--To dispense with the reading of the minutes of the previous meeting.

Voted -- moved by Sheehy and seconded by Horrigan that the Trustees approve the painting of the Main Library ceiling (\$ 250); the cellar stairs (\$ 200) and the Trustees' room (\$ 35) and that the money be appropriated for the above work.

Voted--moved by Hayes and seconded by Boyle that the Building Committee procure estimates for repairs to the apartment building.

Voted-- upon the recommendation of the Finance Committee it was moved by Burrows and seconded by Hunter, that the Trustees approve the Treasurer's request to sell \$ 26,000 U.S. Gov't 2 1/2% Bonds.

Voted -- After some discussion that the Librarian consider the advisability of placing a picture and sign at the entry to the Library. Moved by Sheehy seconded by Johnson.

Voted --to Adjourn

Joseph M. Gilmore
Secretary

Voted -- to Adjourn

Voted -- After some discussion that the Librarian consider the advisability of placing a picture and sign at the entry to the library. Moved by Sheehy seconded by Johnson.

Voted -- Upon the recommendation of the Finance Committee it was moved by Burrows and seconded by Hunter, that the Trustees approve the Treasurer's request to sell \$25,000 U.S. Gov't 2 1/2% bonds.

Voted -- Moved by Hayes and seconded by Boyle that the Building Committee procure estimates for repairs to the apartment building.

Voted -- Moved by Sheehy and seconded by Hunter, that the Trustees approve the painting of the main library ceiling (\$250); the cellar stairs (\$200) and the Trustees' room (\$35) and that the money be appropriated for the above work.

Voted -- To dispense with the reading of the minutes of the previous meeting.

Major O'Donnell, and Messrs Wm A. Welch, Arthur J Barry, Daniel Boyle, James O'Neill, Mayor O'Donnell, and Messrs Wm A. Welch, Arthur J Barry, Daniel Boyle, James O'Neill, Librarian Masterman, C. Boyle, Sheehy, Hunter, Fitzpatrick, Hayes & Gilmore. Trustees present -- Chairman O'Connor and Messrs Brawley, Herrigan, Burrows, Trustees present -- Chairman O'Connor and Messrs Brawley, Herrigan, Burrows, discussion of mutual interest took place. Trustees then met in regular meeting. Library Committee, at 8:30 at the Everybody Country Club. After dinner General

A meeting of the Trustees was held on the above date, with the Librarian

September 10, 1953

Meeting--Board of Trustees and Librarian Library Committee

Meeting of Board of Trustees

October 13, 1953

A meeting of the Board of Trustees was held on the above date at the Library with the following members present:- Chairman OConnor, and messrs Hunter, Brawley, Boyle, Johnson, Sheehy, Horrigan and Gilmore. Librarian Masterson was also present,

Voted--to dispense with the reading of the minutes of the previous meeting.

Voted--moved by Hunter and seconded by Horrigan to accept a report from the Committee on Publications for Centennial--signed by Ruth H Hill, as chairman.

✓ Voted-- moved by Brawley and seconded by Sheehy that the sum of \$ 801.75 be appropriated for use of above committee, at their request.

Voted-- moved by Brawley and seconded by Gilmore that an additional appropriation of \$ 150 be made for use of above committee.

Voted-- moved by Horrigan and seconded by Johnson that the report of the Librarian concerning W B Z tele-vision about the Library and Alton Hall Blackington be accepted as one of progress.

✓ Voted-- moved by Sheehy and seconded by Hunter that the Librarian investigate the cost of a new adding machine.

✓ Voted-- moved by Brawley and seconded by Horrigan that the Rules and Regulations and By-laws be brought up to date and that 3000 copies be purchased. *Librarian, Chairman & Secretary*

Voted--~~mm~~oved by Brawley and seconded by Hunter that the Treasurer transfer \$ 15,000 from the Sutton Fund to the General Fund.

Voted-- moved by Brawley and seconded by Horrigan--to empower the Librarian to to procure a book case for the Trustees' room.

Voted-- Moved by Horrigan and seconded by Boyle --TO adjourn.

Joseph M. Gilmore

Secretary

October 13, 1933

Meeting of Board of Trustees

A meeting of the Board of Trustees was held on the above date at the Library with the following members present:-- Chairman O'Connor, and messrs Hunter, Brawley, Boyle, Johnson, Sheehy, Horrigan and Gilmore. Librarian MacFarson was also present.

Voted--to dispense with the reading of the minutes of the previous meeting.

Voted--moved by Hunter and seconded by Horrigan to accept a report from the Committee on Publications for Centennial--signed by Ruth H Hill, as chairman.

Voted--moved by Brawley and seconded by Sheehy that the sum of \$ 201.75 be appropriated for use of above committee, at their request.

Voted--moved by Brawley and seconded by Gilmore that an additional appropriation of \$ 150 be made for use of above committee.

Voted--moved by Horrigan and seconded by Johnson that the report of the Librarian concerning W B & tele- vision about the library and Alton Hall Blackington be accepted as one of progress.

Voted--moved by Sheehy and seconded by Hunter that the Librarian investigate the cost of a new adding machine.

Voted--moved by Brawley and seconded by Horrigan that the Rules and Regulations and By-laws be brought up to date and that 3000 copies be purchased.

Voted--moved by Brawley and seconded by Hunter that the Treasurer transfer \$ 15,000 from the Sutton Fund to the General Fund.

Voted--moved by Brawley and seconded by Horrigan to empower the Librarian to procure a book case for the Trustees' room.

Voted--Moved by Horrigan and seconded by Boyle --To adjourn.

Joseph M. Gilmore

Secretary

A meeting of the Board of Trustees was held at the Library on the above date with the following members present-- Chairman O'Connor and Messrs Brawley, Burrows, Sheehy, Hayes, Boyle, Fitzpatrick, Horrigan, Johnson and Gilmore. Librarian Masterson was also present.

Voted--moved by Boyle and seconded by Sheehy--that Mr Brawley serve as temporary chairman.

Voted--to dispense with the reading of the minutes of the previous meeting, as each member had received a copy.

At this time of the meeting Mr O'Connor arrived and took charge.

Voted--moved by Brawley and seconded by Boyle that the Treasurer be empowered to procure 1/13 of a share of 1st National Bank of Boston at a cost of \$ 54.

Voted--moved by Horrigan and seconded by Burrows that the name PEABODY INSTITUTE be of 3/8 bronze letters-15 inches high at a cost of \$ 574 be used and installed.

Voted--moved by Gilmore and seconded by Burrows that the communication containing a bid of \$2574 to clean the exterior of the "Apartment and Stores Block be received and placed on file.

Voted--moved by Burrows and seconded by Hayes to award the work of removing the vine, steam-cleaning and pointing the East side of the building to E.H. Porter Constr. Co at a cost of \$ 1544. (1544)

Voted--moved by Fitzpatrick and seconded by Boyle to follow the recommendation of the Building Committee---not to clean the rear of the building at the \$ 524 bid at this time.

Voted-- moved by Horrigan and seconded by Burrows that the vine on the East side of the building---not be replaced. (leaving this side--"de-vined")

Voted--moved by Boyle and seconded by Brawley that the question of building an over-head bulkhead on the East side of the building at a cost of \$ 588 (587) be referred to the 1954 Board of Trustees.

✓ Voted moved by Boyle and seconded by Brawley ~~ENEE~~ to accept Mr Masterson's report on Blackington's failure to televise his intended program of the Library--as one of progress.

✓ Voted--moved by Burrows and seconded by Hayes to accept the report of the Centennial Committee concerning plans for " open house" and invitations as one of progress.

The Centennial Committee members are:-

Trustees--Johnson, Hunter and O'Connor
Lyceum & Lib. Com.--O'Neil, D. Boyle and K. Carey
Historical Society--Wm Bushby, Robert Saconne and Miss Ruth Hill

Joseph M. Gilmore

Secretary

A meeting of the Board of Trustees was held at the Library on the above date with the following members present: Chairman O'Connor and Messrs. Boyle, Burke, Sherry, Hayes, Boyle, Fitzpatrick, Morrison, Johnson and O'Connor. Librarian Morrison was also present.

Motion moved by Boyle and seconded by Sherry that Mr. Boyle be authorized to purchase a copy of the minutes of the previous meeting. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

At this time of the meeting Mr. O'Connor arrived and took charge. Motion moved by Boyle and seconded by Sherry that the Treasurer be authorized to purchase a copy of the minutes of the previous meeting. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Motion moved by Boyle and seconded by Sherry that the minutes of the previous meeting be read. Voted: to dispense with the reading of the minutes of the previous meeting. Each member had received a copy.

Meeting Board of Trustees

December 14, 1953

Members present:- Chairman O'Connor and Messrs Boyle, Sheehy, Horrigan, Brawley, Burrows and Gilmore, Librarian Masterson also present.

Voted--to dispense with the reading of the minutes of the last meeting as each member had received a copy--and to approve as printed.

Voted--Moved by Brawley and Boyle to receive and place on file complimentary letters on the renovations at the Library from Sarah Church (Mrs John F.) and Elezabkth Keefe(Mrs. John E.)

Voted-- moved by Horrigan and Sheehy to accept the report of Chairman Brawley of the Building Committee--to replace the gutter and spouts on the east side of the Library as per quotation of E.H. Porter Constr. Company dated Dec. 14 1953--to cost \$1443.00

Voted --to accept the letter from the auditing firm of Seamans, Tuttle and Stetson stating " securities all on hand or accounted for as required by law." The above was moved by Brawley and Boyle.

Voted--Boyle was called to the chair. Moved by O'Connor and Brawley that the secretary send a complimentary letter to the 3 local banks for their co-operation in the Centennial Open House at the Library.

Voted-- that the secretary send a similar letter to the local newspapers--moved by O'Connor and Brawley.

Voted --to accept the report of the Burial Lot Chairman to refer the question of needed repairs to the 1954 committee.

Voted --to adjourn

Joseph M Gilmore
Secretary

December 14, 1953

Meeting Board of Trustees

Members present:-- Chairman O'Connor and Messrs Boyle, Sheehy, Horrigan, Brawley, Burrows and Gilmore, Librarian Masterson also present.

Voted--to dispense with the reading of the minutes of the last meeting as each member had received a copy--and to approve as printed.

Voted--Moved by Brawley and Boyle to receive and place on file complimentary letters on the renovations of the library from Sarah Church (Mrs John E.) and Elizabeth Keefe (Mrs. John E.)

Voted--moved by Horrigan and Sheehy to accept the report of Chairman Brawley of the Building Committee--to replace the gutter and spouts on the east side of the library as per quotation of H.H. Porter Constr. Company dated Dec. 14 1953--to cost \$1443.00

Voted--to accept the letter from the auditing firm of Seemans, Tuttle and Masterson stating "accountants all on hand and accounted for as required by law." The above was moved by Brawley and Boyle.

Voted--Boyle was called to the chair. Moved by O'Connor and Brawley that the secretary send a complimentary letter to the 5 local banks for their co-operation in the Centennial Open House at the library.

Voted--that the secretary send a similar letter to the local newspapers--moved by O'Connor and Brawley.

Voted--to accept the report of the Budget and Finance Committee of needed repairs to the 1954 committee.

Voted--to adjourn

Joseph M. Gilmore
Secretary

The annual organization meeting of the Board of Trustees of the Peabody Institute Library was held at the Institute Building at 7:30 P.M. on the above date, with the following members present:-

Messrs Burrows, Johnson, Brawley, Boyle, Hayes, Horrigan, Sheehy, O'Connor, Hunter, Charles Carlin and Gilmore. Librarian Masterson also attended.

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Voted--motion by Brawley and Sheehy--that Edward O'Connor serve as temporary chairman.

Voted--motion by Horrigan and Boyle--that Joseph Gilmore serve as temporary secretary.

Voted--to dispense with the reading of the minutes of the previous meeting as each member has received a copy, and that they be approved as recorded.

Voted--motion by Brawley and Hayes that Thomas Burrows be elected to serve as chairman of the Board for the year-1954

Voted--motion by Sheehy and Boyle that Joseph Gilmore be elected to serve as secretary of the Board for the year-1954

Voted--motion by Boyle and Brawley that Patrick Sheehy be elected to serve as treasurer of the Board for the year-1954

Voted--moved by Brawley and Boyle to accept the oral report of the Treasurer as one of progress and referred to the next meeting.

Voted --motion of Brawley and Hayes to accept the report of the Librarian and place it on file as part of the records.

Voted--motion by Hunter and O'Connor to accept the following 6 reports and place them on file.

Reading Room Committee--Carey

Library Committee --ONeil

Lyceum Committee-- Welch

Lyceum and Lib. Com.--ONeil

Eben Dale Sutton Lib. Com- Barry

Librarian--Eben Dale Sutton Lib.-
Miss Teague

Voted--motion by Gilmore and Sheehy that the chairman appoint a committee of three to serve as a nominating committee to suggest the names for the standing committees of the Trustees for the year-1954

Chairman Burrows appointed Messrs Brawley, Hunter and Carlin.

Voted --on motion of O'Connor and Horrigan that the secretary cast one ballot for the following committees

Finance---Burrows, Sheehy, Horrigan, Johnson, Boyle and O'Connor

Building-- Brawley, Hayes and Hunter

Burial Lot-- Gilmore, Carlin and Sheehan

Voted--moved by Boyle and Carlin that Edward O'Connor serve on the Lyceum and Library Committee as the representative of the Trustees.

Voted --on motion of O'Connor and Horrigan that John J Mahoney be elected as janitor for the year 1954.

Voted--Moved by Gilmore and O'Connor that the selection of the assistant to the janitor be left with the Building committee.

Voted--on motion of Boyle and Carlin to appropriate the sum of \$500 for the use of the Building committee

Meeting Board of Trustees
The annual meeting of the Board of Trustees was held on the 15th day of January, 1934, at the Hotel Hamilton, New York. Present: Messrs. Hunter, Carlin, and O'Connor. Also present: Messrs. Brawley, Hayes, and Hunter. Secretary: Joseph O'Connor. Chairman: Joseph O'Connor.
Voted--motion by Brawley and Hayes that Joseph O'Connor serve as temporary chairman.
Voted--motion by Brawley and Hayes that Joseph O'Connor serve as temporary secretary.
Voted--the minutes of the previous meeting were read and approved as correct, and that they be approved as correct.
Voted--motion by Brawley and Hayes that Thomas Durnan be elected to serve as chairman of the Board for the year 1934.
Voted--motion by Brawley and Hayes that Joseph O'Connor be elected to serve as secretary of the Board for the year 1934.
Voted--motion by Brawley and Hayes that Patrick Sheehy be elected to serve as chairman of the Board for the year 1934.
Voted--motion by Brawley and Hayes to accept the oral report of the Librarian and one of the reports and referred to the next meeting.
Voted--motion by Brawley and Hayes to accept the report of the Librarian and place it on file as part of the records.
Voted--motion by Hunter and O'Connor to accept the following reports and place them on file:
Library Committee--O'Neill
Lyness and Lib. Com.--O'Neill
Librarian--Ben Dale Butler Lib.
Miss Tague
Voted--motion by O'Connor and Sheehy that the chairman appoint a committee of three to serve as a nominating committee to suggest the names for the standing committees of the Trustees for the year 1934.
Chairman Brawley appointed Messrs. Brawley, Hunter and Carlin.
Voted--on motion of O'Connor and Hunter that the secretary send one ballot for the following committees:
Finance--Brawley, Sheehy, Hunter, Johnson, Boyle and O'Connor
Building--Brawley, Hayes and Hunter
Liberal--Carlin, O'Connor and Sheehy
Voted--motion by Boyle and Carlin that David O'Connor serve on the Lyness and Library Committee as the representative of the Trustees.
Voted--on motion of O'Connor and Hunter that John J. Mahoney be elected as Janitor for the year 1934.
Voted--motion by O'Connor and O'Connor that the selection of the assistant to the Janitor be left with the Building Committee.
Voted--on motion of Boyle and Carlin to appropriate the sum of \$500 for the of the Building Committee

Voted--moved by O'Connor and Hunter that the following:-

Messrs Sheehy, Burrows, Hayes, Harry Griffin and Librarian Masterson serve on the committee to interview the Mayor, concerning the City's appropriation for the Library for the year 1954, and to report back to the Trustees as soon as possible

Voted--moved by Brawley and Sheehy that the sum of \$ 1000, plus the City's appropriation be appropriated for the use of the Lyceum and Library Committee, as in the passed years.

Voted--moved by Gilmore and Hunter that the firm of Saamons, Stetson and Tuttle be employed to audit the books of the Treasurer.

Voted --moved by Gilmore and O'Connor that the Treasurer procure bonds in the sum of \$ 30,000, the cost of which is to be paid by the Trustees.

Voted--moved by Gilmore and Boyle that the Treasurer make arrangements with the National bank, the Finance Committee members and the City Auditor for a date to check over the securities held by the Treasurer in the vault at the bank for the Trustees.

Voted --on motion of Brawley and Johnson that we proceed with the election of the Lyceum and Library Committee for 1954.
Chairman appointed Messrs Carlin and Horrigan as tellers, with the following results:-

Jas O'Neil---10	Ken Carey---10	Mrs Louise Ronan---11
Mrs Kath. Doyle--10	David Collins--10	Walter Southwick--8
Arthur Barry--10	Harry Griffin--11	William A Welch--10
Mrs Burrows--10	Mayor O'Donnell--11	John J Fitzpatrick--9
Daniel Boyle--10	Blanks--24 (D. Edward German--4, --failed election)	

The above elected persons and Edward O'Connor of the Trustees will serve.

Voted--moved by Gilmore and Boyle that the salaries of the employees of the Library remain the same as for the year 1953--namely--
Masterson--4515, Miss Murphy--2940, Miss Johnson--2625, Mahoney--3150
Miss Teague--1575, Treasurer Sheehy--1050, Asst. Janitor--735, Secretary
Gilmore--106.50, and the hourly rate of the girls--65 cents. AM

Voted --Moved by Horrigan and Gilmore that a rising vote of commendation be given Edward O'Connor for his record while serving as chairman.

Voted--moved by Brawley and Gilmore that the Building Committee purchase 48 chairs for the Library and send the bill directly to the Treasurer--and not to be taken from the Building Committee's account.

Voted--on motion of Brawley and Horrigan--TO ADJOURN

Joseph M. Gilmore

Secretary

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Joseph H. Gilmore
Secretary

Meeting held at the Library on the above date at 7:30 with the following members present--Chairman Burrows and Messrs Brawley, Shaehy, Carlin, Boyle, Horrigan, Sheehan, Hunter, O'Connor, Hayes, Johnson, Gilmore, & Libr'n Masterson.

Voted--moved by Brawley and Boyle to dispense with the reading of the minutes of the previous meeting, as each member had received a copy--& approved.

Voted--moved by Brawley and Hayes that the Treasurer's Report be accepted as one of progress.

Voted--moved by Boyle and Brawley that the Trustees endorse the pending Bill for State Aid for Libraries # ? , and that letters be sent to Representatives Murphy, Durkin, Bly and Hutchensen and to Senator Graham, urging them to support the Bill.

✓ Voted--moved by Gilmore and Brawley that the question of further new insurance on the buildings be referred to the Finance Committee for study and report later to the Trustees. Note--Mr Sheehy reported the the P.J. Woods Co no longer wish to carry our Compensation Insurance and it has been placed with another company.

Voted--moved by Horrigan and O'Connor to accept the report of Chairman Burrows for the committee who interviewed the Mayor for the City's appropriation as one of progress.

✓ Voted-- moved by O'Connor and Boyle on the question--that the Trustees set up a " maintenance fund"--be referred to the Finance Committee--who are to report back to the Trustees.

Voted--moved by Boyle and O'Connor to accept four proposals or recommendations for work on the Wallis House and presented by Chairman Brawley of the Building Committee--namely (by communications)

1. From the EH Porter Co--for the renewal of window sills and sash, and the removal of the top of a chimney, and the instillation of weather stripping around the front door; communication from H.E. Lunt--\$647.
2. From Francis J Bresnahan & Sons regarding the painting at the Wallis house of the trim of the windows, doors and cornice--two coats \$449 (one coat--\$ 246.40)
3. From the ~~WEEKS~~ Naples Company, Mr Olsen--regarding the cleaning the outside brickwork and the pointing of the same for--\$2574.
4. From Mr Masterson--the request for a new desk and other furniture for his office--total about \$ 164.

Voted--moved by Johnson and Boyle to empower the Building Committee to contract for the work in the order of importance and that the Treasurer supply the necessary money for the work

Voted--moved by O'Connor and Hunter that the secretary send letters of appreciation to Mayor Hynes and Trustee Pres McDonald for the invitation to attend the observance and dinner, for their Centennial--Mar 27th.

Voted--moved by Carlin and Sheehan--To Adjourn

Joseph M. Gilmore

Secretary

Voted--moved by Morrison and O'Connor to accept the report of Chairman Burrows for the committee who interviewed the Mayor for the City's appropriation as one of progress.

Voted--moved by O'Connor and Boyle on the question that the Trustees set up a "maintenance fund"--be referred to the Finance Committee--who are to report back to the Trustees.

Voted--moved by Boyle and O'Connor to accept four proposals or recommendations for work on the Willis House and presented by Chairman Drayton of the Building Committee--namely (by communication):

1. From the TR Porter Co--for the removal of window sills and sash, and the removal of the top of a chimney, and the installation of weather stripping around the front door; communication from H. J. Hunt--\$667.
2. From Francis J. Brennan & Sons regarding the painting at the Willis House--the trim of the windows, doors and cornice--two coats \$449 (one coat \$224.40)

3. From the MINNIE HAYES COMPANY, Mr. Olan--regarding the cleaning the outside brickwork and the painting of the same for \$2394.

4. From Mr. Masterson--the request for a new desk and other furniture for his office--total about \$134.

Voted--moved by Johnson and Boyle to empower the Building Committee to contract for the work in the order of importance and that the Treasurer supply the necessary money for the work.

Voted--moved by O'Connor and Hanson that the report of the Finance Committee be accepted and that the Treasurer be authorized to make the necessary expenditures for the work.

Voted--moved by Boyle and Sheehan--to accept

December 6, 1954

Meeting of the Board of Trustees of Peabody Library held on the above date At the Library at 7:30 with the following members present--Chairman Burrows, and Messrs Brawley, Carlin, Hunter, Sheehan, Sheehy, O'Connor, Johnson, Horrigan and Gilmore. Librarian Masterson also attended.

voted-- to omit the reading of the minutes of the previous meeting --each member has a copy.

--moved by Brawley and Carlin that the letter from the Boyle family thanking the Trustees for their expression of sympathy at the time of Ethel Boyle's death--be received and placed on file.

-- moved by O'Connor and Gilmore that the letter from the Holden family thanking the Trustees for their expression of sympathy at the time of Ralph's death --be received and placed on file.

-- moved by O'Connor and Hunter that the letter from the City Clerk's office referring to Counllor Markham's motion in the City Council asking for our sentiment on locating the monument (on the square) on our property--be referred to "new business"

--moved by Brawley and Carlin that the letter from Seamans, Stetson and Tuttle-C.P.A. firm stating that " on Nov 30th '54--all securities were on hand or accepted for, as required by the records" be received and placed on file.

--moved by Brawley and Gilmore that the oral report of the treasurer be accepted --that additional new insurance should be put on the property be

-- moved by Brawley and O'Connor that the Treasurer's recommendation to the Finance Committee on the transfer of Stocks and Bonds from the Button Bldg Fund to the General Fund (dated Dec. 1, 1954) list on file, be approved.

--moved by O'Connor and Brawley that the secretary send a letter to the E.H. Porter Constr. Co that the Trustees are with-holding the sum of eleven hundred (\$ 1100) dollars on the rehabilitation contract-until such time as the contract is completed to their satisfaction. (Letter Dec 10)

--moved by O'Connor and Brawley that any communication in reply to the above from the E.H. Porter Co regarding the contract, be referred to the Building Committee.

--moved by O'Connor and Brawley that the report by the Treasurer on the estimated hurricane damage and payable by the various insurance Co.s (approximately \$ 735 with a \$50 deductible clause) be accepted as one of progress.

-- moved by Gilmore and Carlin that the report on the cleaning and re-cutting of monument at the grave of George Peabody be accepted and the bill for the same be paid.

-- moved by Brawley and Horrigan under new business that, the recommendation of the Finance Committee at a meeting held April 12 '54 regarding the "new" additional insurance be increased as submitted for the amount and in one year policies-- be accepted (Childs, Mullane & Sheehy 1/2)

December 8, 1934

Meeting of the Board of Trustees of the Library held on the above date
At the library at 7:30 with the following members present--Chairman Burrows,
and Messrs. Brawley, Corlin, Hunter, Sheehy, O'Connor, Johnson
Horvath and Gilmore. Librarian MacFarlane also attended.

Resolved--to omit the reading of the minutes of the previous meeting--each member has a copy.

Moved by Brawley and Corlin that the letter from the Boyle family thanking the Trustees for their expression of sympathy at the time of Ethel Boyle's death--be received and placed on file.

Moved by O'Connor and Gilmore that the letter from the Holden family thanking the Trustees for their expression of sympathy at the time of Ralph's death--be received and placed on file.

Moved by O'Connor and Hunter that the letter from the City Clerk's office referring to Councilman's motion in the City Council asking for our sentiment on locating the monument (on the square) on our property--be referred to "new business".

Moved by Brawley and Corlin that the letter from Seamus, Stefan and Tactia-C. R. A. dated Nov. 30, 1934--all securities were on hand or being received by the "securities" be received and placed on file.

Moved by O'Connor and Brawley that the report of the Treasurer be received and placed on file. Also the report of the Librarian be received and placed on file.

Moved by Brawley and O'Connor that the Treasurer's recommendation to the Finance Committee on the purchase of stocks and bonds from the list to the Finance Committee dated Dec. 1, 1934 be received and placed on file.

Moved by O'Connor and Brawley that the Secretary send a letter to the Finance Committee to that the Trustees are willing to pay an eleven hundred (\$1100) dollar of the redemption contract--well such time as the contract is cashed to their satisfaction. Letter Dec 10.

Moved by O'Connor and Brawley that the Secretary communicate in reply to the above from the Finance Committee regarding the contract be referred to the Finance Committee.

Moved by O'Connor and Brawley that the report of the Treasurer on the purchase of stocks and bonds be received and placed on file. Also the report of the Librarian be received and placed on file.

Moved by O'Connor and Brawley that the letter from the City Clerk's office referring to Councilman's motion in the City Council asking for our sentiment on locating the monument (on the square) on our property--be referred to "new business".

Moved by Brawley and Hunter that the recommendation of the Finance Committee at a meeting held Dec. 1, 1934 regarding the "new" additional income to be deposited as a reserve for the amount and in one year period be received and placed on file.

Meeting of Trustees of Peabody Institute Library Dec 6, 1954

(continued)

(2)

~~MOVED~~ --moved by O'Connor and Brawley that the letter from the City Clerk's office regarding the sentiments of the Board about the monument be placed on file, and not answered at this time.

* --moved by Sheehy and O'Connor that a letter be sent to the Mayor thanking him for including in his supplementary budget an additional appropriation for the use of the Trustees of the Library. (\$ 1500)

-oved by Brawley and Hunter -to adjourn.

Joseph M. Gilmore

Secretary

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(continued)

...moved by O'Connor and Brawley that the letter from the City Clerk's office regarding the sentiments of the Board about the museum be placed on file, and not answered at this time.

...moved by Sheehy and O'Connor that a letter be sent thanking him for including in his supplementary report an additional appropriation for the use of the Trustees of the Library. (\$1500)

...moved by Brawley and Hunter - to adjourn.

Joseph M. Gilmore

Secretary

Annual Meeting Board of Trustees
The annual organization meeting of the Board of Trustees of the Peabody Institute Library was held at the Institute Building at 7:30 on the above date with the following members present --Messrs Burrows, Brawley, Boyle, Horrigan, Sheehy, O'Connor, Hunter, Carlin, Sheehan, and Gilmore. Librarian Masterson also present.

January ~~1954~~ 10, 1955

Voted--moved by O'Connor and Brawley that Thomas Burrows serve as temporary chairman.

--moved by Brawley and Sheehan that Joseph Gilmore serve as temporary secretary.

Voted-- moved by Brawley and Carlin that Mr Burrows be elected to serve as chairman of the Board for the year 1955

--moved by Boyle and Brawley that Mr Gilmore be elected to serve as secretary of the Board for the year 1955.

Voted-- moved by O'Connor and Brawley that Mr Patrick Sheehy be elected to serve as Treasurer for the year 1955.

-- moved by Horrigan and Hunter that the minutes of the previous meeting be approved without reading--as each member had received a copy.

Voted--moved by Sheehy and O'Connor that the report of MR Brawley on the improvements made in the yard by the City Engineer be accepted as one of progress.

--moved by Brawley and Sheehy that the letter of commendation to the City Engineer be forwarded to him(signed by Brawley) and a copy placed on file.

Voted --moved by Boyle and Brawley that the oral report of the Treasurer be accepted as one of progress. Members are to receive a written copy at the next meeting.

--moved by O'Connor and Brawley that the Treasurer notify the Warren National Bank that we wish to cancel the rental of one of our safety deposit boxes-- at the bank.

Voted--moved by Brawley and Horrigan to receive the report of Librarian Masterson and place it on file.

--moved by O'Connor and Sheehy that the report of the Librarian be published by him.

Voted--moved by Gilmore and Hunter that all the other reports be accepted and placed on file. These " other" reports include the following:-
Reading room Committee--A. Kenneth Carey
Lyceum Committee--William A Welch
Library " --James T O'Neil
Eben Dale Sutton Ref Lib--Arthur J Barry
Lyceum and Library Com-- James T O'Neil
Eben Dale Sutton Ref Lib--Louise Teague

--moved by Gilmore and Sheehan that the chairman appoint a committee of 3 to serve as the nominating committee to bring in the standing committees for the year.

Chairman appointed--- Brawley -Hunter-and Carlin

deposit boxes-- at the bank.
National Bank that we wish to cancel the rental of one of our safety deposit boxes-- at the bank.
--moved by O'Connor and Brawley that the Treasurer notify the Warren

Removed by Huxley and Norton to receive the report of Librarian
Masteron and place it on file.

Voted--moved by Gilmore and Sheehy that the recommendation of the nominating committee be accepted and that the secretary cast one ballot for the following slate:- for the year 1955.

Finance Com.-- Messrs Burrows, Sheehy, Horrigan, Johnson, Boyle, & O'Connor
 Building " " Brawley, Hayes and Hunter
 Burial Lot " " Gilmore, Carlin and Sheehan

Voted--moved by Boyle and Brawley that Mr O'Connor serve on the Lyceum and Library Committee as the Trustees' representative, for the year 1955.

" --moved by O'Connor and Brawley that John J Mahoney be elected as custodian for the year.

" moved by Boyle and Horrigan that George J Egan be recommended to the Building Committee for the assistant custodian's position.

Voted--movee by Gilmore and Brawley that the chairman appoint a committee to confer with the Mayor and seek the City's appropriation for the use of the Trustees in running the Library.
 Chairman appointed--Burrows, Sheehy, Horrigan Hayes Griffin and Masterson.

" ~~amend~~--moved by Horrigan and O'Connor that the sum of \$1000 be appropriated for the use of the Building Committee.

Voted---moved by O'Connor and Brawley that the sum of \$1000 plus the City's appropriation be appropriated for the use of the Lyceum and Library Com.

" --moved by Brawley and Sheehan that the Treasurer's books and securities be audited by Seamans, Stetson and Tuttle--CPA firm.

Voted--moved by Boyle and Brawley that the Treasurer furnish a bond in the sum of \$ 30,000.

" --moved by Boyle and Horrigan that the Treasurer make arrangements with the City Auditor and the Finance Com. of the Trustees to meet and check the securities held by him.

Voted-- moved by Brawley and Hunter that the same members of the 1954 Lyceum and Library Com. be elected and that the secretary cast one ballot for following for the year 1955. D. Boyle, Mrs Louise Ronan, James O'Neill, Mrs Doyle, Mr Barry, Mrs Burrows, K. Carey, D Collins, Wm Welch, H. Griffin, Mayor O'Donnell, W. Southwick, J. Fitzpatrick

" moved by Brawley and O'Connor that the Treasurer of the Trustees pay the Blue Cross and Blue Shield charges for Masterson, Murphy, Johnson, ~~XXXX~~ Teague and Mahoney(5)

" moved by Brawley and Horrigan that the assistant custodian be employed 10 months at \$100 a month.

" --moved by Brawley and Carlin---To Adjourn

Joseph M. Gilmore
 Secretary

12

Resolved--moved by Gilmore and Sheehy that the recommendation of the nominating committee be accepted and that the necessary cash be paid for the following officers for the year 1933:

Finance Com. - Messrs. Brawley, Sheehy, Horrigan, Johnson, Boyle, & O'Connor
Building " " Brawley, Hayes and Hunter
Hurler " " Gilmore, Carlin and Sheehan

Resolved--moved by Boyle and Brawley that Mr. O'Connor serve on the Lyceum and Library Committee as the Trustees' representative, for the year 1933.

Resolved--moved by O'Connor and Brawley that John J. Mahoney be elected as chairman for the year.

Resolved--moved by Boyle and Horrigan that George J. Egan be recommended to the Building Committee for the assistant custodian's position.

Resolved--moved by Gilmore and Brawley that the chairman appoint a committee to confer with the Mayor and seek the City's appropriation for the use of the Trustees in running the Library.
Chairman appointed--Horrigan, Sheehy, Horrigan Hayes Griffin and Masterson.

Resolved--moved by Horrigan and O'Connor that the sum of \$1000 be appropriated for the use of the Building Committee.

Resolved--moved by O'Connor and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Resolved--moved by Sheehy and Brawley that the sum of \$1000 plus the sum of \$1000 be appropriated for the use of the Lyceum and Library Committee.

Meeting of Board of TRUSTEES

September 12, 1955

Meeting held on the above date at the Library at 7:30 P.M. with the following members present--Chairman Burrows and Messrs Brawley, Sheehy,, Boyle, Carlin, O'Connor, Hunter, Horrigan, Hayes and Gilmore. Librarian Masterson and Mayor Philip O'Donnell were also present.

Voted--moved by Brawley and Hayes to dispense with the reading of the minutes of the previous meeting(as all members had received copies)

Voted-- moved by Sheehy and Brawley --after a report of the Treasurer on " Estimated Income and Expenditures from July 1st to Dec. 31'55" that the Trustees ask the Mayor and City Council to appropriate an additional sum of money for the use of the Library.
(It was suggested that the sum of \$ 7,500 be asked)

Voted--movee by Gilmore and Sheehy that the report of the Building Committee regarding the settlement of the August 23rd fire damage be accepted, for \$ 1594.48.

Voted--moved by Gilmore and Sheehy that the Building Committee be instructed to go ahead on the repairs.

Voted--moved by O'Connor and Hunter that the Building Committee be authorized to put a new roof and make other repairs on the house at No 9 Wallis Street

Voted-- moved by Brawley and Carlin -to adjourn.

Secretary,

Joseph M Gilmore

Meeting of Board of Directors
September 15, 1955
The Board of Directors met on September 15, 1955, at 10:00 A.M. in the Board Room. Present were: Mr. J. Edgar Hoover, Chairman; Mr. Clegg; Mr. Glavin; Mr. Ladd; Mr. Nichols; Mr. Rosen; Mr. Tracy; Mr. Carson; Mr. Egan; Mr. Gurnea; Mr. Harbo; Mr. Hendon; Mr. Pennington; Mr. Quinn; Mr. Nease; Mr. Gandy. Mr. Rosen presided. The minutes of the previous meeting were read and approved. Mr. Rosen reported on the activities of the FBI during the past month. The Board discussed the proposed changes in the FBI's organizational structure and the proposed changes in the FBI's budget. The Board approved the proposed changes in the FBI's organizational structure and the proposed changes in the FBI's budget. The Board also discussed the proposed changes in the FBI's personnel policies and the proposed changes in the FBI's training programs. The Board approved the proposed changes in the FBI's personnel policies and the proposed changes in the FBI's training programs. The meeting adjourned at 1:00 P.M.

Meeting of Board of Directors
September 15, 1955
The Board of Directors met on September 15, 1955, at 10:00 A.M. in the Board Room. Present were: Mr. J. Edgar Hoover, Chairman; Mr. Clegg; Mr. Glavin; Mr. Ladd; Mr. Nichols; Mr. Rosen; Mr. Tracy; Mr. Carson; Mr. Egan; Mr. Gurnea; Mr. Harbo; Mr. Hendon; Mr. Pennington; Mr. Quinn; Mr. Nease; Mr. Gandy. Mr. Rosen presided. The minutes of the previous meeting were read and approved. Mr. Rosen reported on the activities of the FBI during the past month. The Board discussed the proposed changes in the FBI's organizational structure and the proposed changes in the FBI's budget. The Board approved the proposed changes in the FBI's organizational structure and the proposed changes in the FBI's budget. The Board also discussed the proposed changes in the FBI's personnel policies and the proposed changes in the FBI's training programs. The Board approved the proposed changes in the FBI's personnel policies and the proposed changes in the FBI's training programs. The meeting adjourned at 1:00 P.M.

TO GIVE OUR PATRONS AN IDEA OF THE FINANCIAL HANDICAP UNDER WHICH OUR LIBRARY IS OPERATING:

THE FOLLOWING LIST CONTAINS THE COMMUNITIES OF THE COMMONWEALTH WHOSE POPULATION IS BETWEEN 20,000 AND 30,000. THE FIGURES ARE FROM THE RECENTLY PUBLISHED REPORT OF THE MASSACHUSETTS BOARD OF LIBRARY COMMISSIONERS AND ARE FOR THE YEAR 1953. THESE FIGURES SHOW THAT PEABODY'S APPROPRIATION IS THE LOWEST IN THE STATE AND IS LESS THAN ONE-THIRD OF THE AVERAGE APPROPRIATION.

<u>CITY OR TOWN</u>	<u>POPULATION</u>	<u>MUNICIPAL APPROPRIATION</u>	<u>TOTAL INCOME</u>
ATTLEBORO	23,809	\$ 47,068	\$ 49,873
BELMONT	27,381	48,017	48,169
BEVERLY	28,884	49,389	53,504
BRAINTREE	23,161	41,981	46,581
FRAMINGHAM	28,086	75,275	77,408
GLOUCESTER	25,167	20,042	28,402
LEOMINSTER	24,075	35,451	35,804
MELROSE	26,988	56,349	60,413
MILTON	22,395	77,068	78,866
NORTH HAMPTON	29,063	50,900	71,600
PEABODY	22,645	13,500	24,164
WOBURN	20,492	38,612	42,605
<u>AVERAGE</u>		46,137	51,449

TO GIVE OUR PATRONS AN IDEA OF THE FINANCIAL HANDICAP UNDER WHICH OUR LIBRARY IS OPERATING:

THE FOLLOWING LIST CONTAINS THE COMMITTEES OF THE COMMUNITIES WHOSE POPULATION IS BETWEEN 20,000 AND 30,000. THE FIGURES ARE FROM THE RECENTLY PUBLISHED REPORT OF THE MASSACHUSETTS BOARD OF LIBRARY COMMISSIONERS AND ARE FOR THE YEAR 1923. THESE FIGURES SHOW THAT BARNSTABLE'S APPROPRIATION IS THE LOWEST IN THE STATE AND IS LESS THAN ONE-THIRD OF THE AVERAGE APPROPRIATION.

CITY OR TOWN	POPULATION	MUNICIPAL APPROPRIATION	TOTAL INCOME
ATLANTICBORO	23,809	\$ 47,068	\$ 49,973
BELMONT	27,381	48,017	48,189
BEVERLY	28,684	49,369	53,504
BRINTREE	23,161	41,701	46,581
FRAMINGHAM	28,066	45,435	47,408
GLOUCESTER	25,567	50,048	58,405
LEOMINSTER	24,095	35,451	35,804
MELROSE	26,968	56,349	60,413
MILTON	28,333	77,068	78,888
NORTH HAMPTON	23,063	50,900	51,800
PEABODY	24,645	13,500	24,184
WOBURN	26,498	36,615	45,603
AVERAGE		46,732	51,449

PEABODY INSTITUTE LIBRARY

Peabody, Mass.

Report for 1968.

I herewith present the 116th annual report of the Peabody Institute Library.

It is gratifying to report that 1968 was a most progressive year for the Library. With the opening of our new South Peabody Branch, our circulation statistics have shown a substantial increase. The largest growth was in the Childrens section, but there was a substantial increase in adult non-fiction. We are now reregistering all borrowers in the city, both adult and juvenile. In May the Library installed a photocopy machine. It is used constantly by our patrons.

1968 was the first full year of operation of the South Peabody Library. The results have been most gratifying. A very able and active "Friends of the Library" has been organized. During the year they sponsored an adult book discussion group, ran a successful art exhibit during the Centennial, held weekly story hours for the children, conducted a book sale and put on a puppet show attended by 190 youngsters. Their circulation continues to improve monthly. We are most grateful to several South Peabody ladies who gave many hours of their time helping out at the Library.

The West Peabody Library continues to be a busy place. Its present quarters are far too small to serve adequately its patrons. An addition is badly needed for this area. Our Friends of the West Peabody Library continue their good work

PEABODY INSTITUTE LIBRARY

Peabody, Mass.

Report for 1968.

I herewith present the fifth annual report of the

Peabody Institute Library.

It is gratifying to report that 1968 was another pro-

gressive year for the library. With the opening of our new

South Peabody branch, our circulation statistics have shown

a substantial increase. The largest growth was in the

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of their time helping out at the library.

The West Peabody Library continues to be a busy place.

Its present quarters are far too small to serve adequately its

patrons. An addition is being headed for this year. Our

Friends of the West Peabody Library continue their good work.

for their Branch. They conduct story hours and a "Fun with Music" program each week for the children. In addition funds are raised annually by conducting a bridge party and a book sale.

The Trustees and the Library played an important part in Peabody's Centennial Celebration. Open house was observed at the Library during the week and we are indebted to the Historical Society for the loan of many articles for our exhibit. On Saturday morning September 14th the Trustees sponsored a parade of the School children from the Seeglitz Junior High School to the tomb of George Peabody at Harmony Grove Cemetery, where appropriate ceremonies were held with a concluding address on the life of George Peabody by Dr. Franklin Parker. The Trustees are greatly indebted to the Chairman, Mr. Robert F. Johnson, for his tireless work in planning the Parade and for the Saturday morning ceremonies at the grave of Mr. Peabody. At noon a luncheon was held at the Town Line House attended by the Trustees, the Library & Lyceum Committee, members of the Historical Society, City Officials and the Centennial Committee.

At the luncheon Dr. Parker spoke of many little known and interesting highlights in the life of George Peabody. Dr. and Mrs. Parker were guests of the Trustees for the weekend celebration. Dr. Parker, a professor at the University of West Virginia, is the worlds greatest authority on the life of George Peabody.

In December we were saddened by the death of one of our members, Mr. Joseph M. Gilmore. He had served as a Trustee for 46 years and had been Secretary of the Board for 31 years. He was a diligent and faithful worker for the Library and we will miss him. The Library was closed during his funeral.

for their Branch. They conduct story hours and a "Fun with Music" program each week for the children. In addition funds are raised annually by conducting a bridge party and a book sale. The Trustees and the Library played an important part in Peabody's Centennial Celebration. Open house was observed at the Library during the week and we are indebted to the Historical Society for the loan of many articles for our exhibit. On Saturday morning September 14th the Trustees sponsored a parade of the School children from the Seagitt Junior High School to the tomb of George Peabody at Harmony Grove Cemetery. While appropriate ceremonies were held with a concluding address on the life of George Peabody by Dr. Franklin Parker. The Trustees are greatly indebted to the Chairman, Mr. Robert F. Johnson, for his tireless work in planning the Parade and for the Saturday morning ceremonies at the grave of Mr. Peabody. At noon a luncheon was held at the Town Line House attended by the Trustees, the Library & Lyceum Committee, members of the Historical Society, City Officials and the Centennial Committee. At the luncheon Dr. Parker spoke of many little known and interesting highlights in the life of George Peabody. Dr. and Mrs. Parker were guests of the Trustees for the weekend celebration. Dr. Parker is professor at the University of West Virginia. He is the world's greatest authority on the life of George Peabody. In December we were saddened by the death of one of our members, Elizabeth M. Gilmore. He had served as a Trustee for 40 years and had been Secretary of the Society for 21 years. He was a diligent and faithful worker for the Library and we will miss him. The Library was closed during his funeral.

Ms. A. 9. 2. 4. 8. 4. 4. 000

On October 1st, the Trustees accepted, with deep regret, the resignation of Miss Madolyn E. Murphy as Assistant Librarian. Miss Murphy had given forty-one years of helpful and devoted service to the Library. She is now semi-retired and doing part-time work for us.

We wish to thank those employees of the Avco Corporation, of Burlington, who are Peabody residents, for their donation of one-half of their United Fund contribution to the Library.

We are grateful to the Peabody Garden Club, who have as in years past, looked after our landscaping problems, for the beautiful decorations during our Centennial Week and during the Christmas holidays, and also for their annual gift of a book on gardening to the Bessie Buxton collection.

Our good friend Mr. John Winchester, formerly of Peabody but now of Phoenix, Arizona again remembered us with several excellent scientific books given in memory of his mother, Mrs. Hattie Winchester.

We also wish to acknowledge with thanks the following gifts; a year's subscription to the New York Times and 20,000 bookmarks from the Warren Five Cents Savings Bank, a subscription to the Elks magazine from Dr. Henry I. Yale. The gift of a book a month to the Childrens' Library from the Peabody Rotary Club. Subscriptions to the Boston Pilot and Maryknoll magazine from an anonymous donor. We also thank our numerous friends who contributed books to the Library.

In conclusion, I wish to acknowledge the helpfulness and assistance of my staff, and to express my sincere appreciation to the Trustees and the Library and Lyceum Committee for their counsel and co-operation during the past year.

On October 1st, the Trustees received with deep regret the resignation of Miss Mary E. Murphy as Assistant Librarian. Miss Murphy has given forty-one years of helpful and devoted service to the Library. She is now semi-retired and joining part-time work for us.

We wish to thank those employees of the Aves Corporation of Burlington, who are Passby residents, for their donation of one-half of their United Fund contribution to the Library. We are grateful to the Passby Garden Club, who having library in years past, looked after our landscaping program, for the

beautiful decorations during our Centennial Week and during the Christmas holidays, and also for their annual gift of a book on gardening to the Jessie Baxton collection.

Our good friend Mr. John Winchester, formerly of Passby but now of Phoenix, Arizona, again remembered us with several excellent scientific books given in memory of his mother, Mrs. Kate Winchester.

We also wish to acknowledge with thanks the following: a year's subscription to the New York Times and \$5,000 bookends from the Warren Five Cents Savings Bank, a subscription to the Elm magazine from Dr. Henry I. Yale, the gift of a book a month to the Children's Library from the Passby Library Club. Subscriptions to the Boston Pilot and Maryknoll magazine from our members. We also thank our numerous friends who contributed books to the library.

In conclusion, I wish to acknowledge the helpfulness and assistance of my staff, and to express my sincere appreciation to the Trustees and the Library and Aves Corporation for their continued support during the year.

PEABODY INSTITUTE LIBRARY

PEABODY, MASS.

Report 1968

Volumes in library, Dec. 31, 1967	74191
Purchased 1968	5504
Gifts 1968	150
Volumes Discarded 1968	2101
Volumes in Library, Dec. 31, 1968	77744

Days Main Library was open 1968	305
Circulation 1968	232594
Average circulation Main Library	763

Vols. in Lib.	Dec. 31, 1967	Added '68	Disc. '68	Total '68
General Works	5155	175	1	5329
Philosophy	1003	68	4	1067
Religion	2559	72	7	2624
Sociology	9230	571	366	9435
Philology	312	25	7	330
Natural Science	3903	265	41	4127
Useful Arts	4256	435	84	4607
Fine Arts	2531	254	64	2721
Literature	7283	510	71	7722
Biography	7740	148	250	7638
History	6616	321	131	6306
Travel	3976	414	34	4356
Fiction	20127	2396	1041	21482
<u>TOTAL</u>	74191	5654	2101	77744

Report 1998

The Treasure Chest in the Peabody Institute

The tag on the handle of the Safe reads:

" The Key Is Behind The Name Plate."

The name plate is 7" x 5".

The Name Plate reads as follows :

" From present to future Generations
Geo. Peabody

To be opened on or after

16 June 2002

by the

Citizens of Peabody

Prepared by the

Peabody Historical Society

1902

Safe is 12"x16" Approx. 12" in depth

The Pressure Chest in the Society Institute

The key on the handle of the safe reads:

"The Key is behind the name plate."

The name plate is 12" x 6".

The name plate reads as follows:

"The present is the future
of the Society."

To be opened on or after

16 June 2002

by the

Citizens of Society

Prepared by the

Society Historical Society

1902

Safe is 12" high, 12" in depth

Beneath the Miniature Portrait of Queen Victoria is the following inscription:

Presented by the
QUEEN
to Geo. Peabody, Esq.
the Benefactor of the Poor of
LONDON

When George Peabody refused the Grand Cross of the Order of the Bath and a title of Nobility he was asked by the Queen what he would accept. His modest reply was that all he would like to receive ^{would be} was a letter from the Queen. The letter he would bring with him to the United States to be ~~on~~ a memorial.

The letter he received. With it came a picture of the Queen estimated to have cost between \$30,000 to \$50,000. To understand what an honor it was to receive this miniature portrait it was the largest miniature ever painted in Britain up that time.

The Queen wore the Koh-i-nor diamond, the Order of the Garter and a jeweled cross given to her by her late husband, Prince Albert as she sat for the for the portrait.

You may observe on viewing the portrait that the Queen wore demi-robos of state, the same robes with which she opened the sessions of Parliament. ~~No~~ On her head she wore a demi-crown.

The portrait measured 14 inches by 10 inches and a special furnace had to be built to accomodate the the large portrait. The picture is enamel baked on porcilaine.

Beneath the miniature portrait of Queen Victoria is the

following inscription:

Presented by the

QUEEN

to Geo. Peabody, Esq.

the Benefactor of the Poor of

LONDON

When George Peabody refused the Grand Cross of the Order of the Bath and a title of nobility he was asked by the Queen what he would accept. His modest reply was that all he would like to receive was a letter from the Queen. The letter he would bring with him to the United States to be as a memorial. The letter he received. With it came a picture of the Queen estimated to have cost between \$20,000 to \$30,000. To understand what an honor it was to receive this miniature portrait it was the fairest miniature ever painted in Britain up to that time.

The Queen wore the Koh-i-noor diamond, the Order of the Garter and a jeweled cross given to her by her late husband, Prince Albert as she sat for the portrait.

You may observe on viewing the portrait that the Queen wore dark-ropes of state, the same robes with which she came to the sessions of Parliament. On her head she wore a dark-crown.

The portrait measured 14 inches by 10 inches and a special frame had to be built to accommodate the tiny portrait. The picture is now kept in a special

Peabody Institute Library,

Peabody, Mass.

March 5, 1870

Present: Messers Abbott, Lord, Farley, Sutton, G. A. Osborne, Blaney, Jacobs, G. P. Osborne.

Voted: That a portion of the capital funds of the Institute, representing and fully equal in value to the sum of Twenty Thousand dollars, (\$20,000) be set apart and constituted a Reserve Fund, the interest of which, as it accrues, shall be added to and become a part of the principal; that the Treasurer of the Board keep and annually present an account of this fund, with its accumulations-to be designated the Reserved Fund Account, separate and distinct from the general account; that no draft at any time be made upon this fund, for the ordinary expenses of the Institute, but that it shall be allowed to increase without deduction or interruption, until such time as it may be necessary to erect new edifices or make some organic change in, or permanent or fundamental additions to the Institute, or until some great and unforeseen emergency shall arise, and that, then, only the accumulations shall be drawn upon and used, but that the original fund of Twenty Thousand Dollars shall be always and forever kept whole and intact; to the end that this, the last request of Mr. Peabody may be obeyed, the true and wise purposes of his bounty be fulfilled, and the best interest of the people of his native town, which he loved so well, be hereafter and forever secured.

G. P. Osborne, Secretary.

Total amount in Fund-December 31, 1952.....\$61,051.60
1967 \$ 98,057.-

Estimates of Repairs and Renovations to Peabody Institute Library Buildings-

E. H. Porter Construction Co.....	\$20,650
Remis Furniture-Rubber Tile.....	6,400
Woodbury-Plumbing.....	3,000
Bresnahan-Painting.....	3,000
Tobin-Electrical.....	4,750
Repairs to Auditorium-Plaster and Paint.....	2,000
Total.....	39,800

Motion of Trustees, June 11, 1953.

Moved and Seconded:

That the above listed repairs and improvements to the Peabody Institute Library buildings be carried out, money for this work to be taken from the accumulated income of the Reserve Fund.

Psychology Institute Library

Psychology, Human

1913

1. The first part of the book is devoted to a general introduction to the study of psychology. It discusses the history of psychology, the methods of research, and the relationship of psychology to other sciences. The author emphasizes the importance of a scientific approach to the study of the mind and behavior.

2. The second part of the book deals with the study of the individual. It covers topics such as sensation, perception, learning, memory, and intelligence. The author discusses the factors that influence individual differences and the methods used to study these phenomena.

3. The third part of the book is devoted to the study of social behavior. It discusses the nature of social interaction, the formation of social norms, and the influence of social factors on individual behavior. The author emphasizes the importance of understanding the social context in which behavior occurs.

4. The fourth part of the book deals with the study of abnormal behavior. It covers topics such as mental illness, personality disorders, and the treatment of psychological problems. The author discusses the causes of abnormal behavior and the methods used to study and treat these conditions.

5. The fifth part of the book is devoted to the study of the application of psychology. It discusses the use of psychological principles in education, industry, and the legal system. The author emphasizes the importance of applying psychological knowledge to solve real-world problems.

1913

1. The first part of the book is devoted to a general introduction to the study of psychology. It discusses the history of psychology, the methods of research, and the relationship of psychology to other sciences. The author emphasizes the importance of a scientific approach to the study of the mind and behavior.
2. The second part of the book deals with the study of the individual. It covers topics such as sensation, perception, learning, memory, and intelligence. The author discusses the factors that influence individual differences and the methods used to study these phenomena.
3. The third part of the book is devoted to the study of social behavior. It discusses the nature of social interaction, the formation of social norms, and the influence of social factors on individual behavior. The author emphasizes the importance of understanding the social context in which behavior occurs.
4. The fourth part of the book deals with the study of abnormal behavior. It covers topics such as mental illness, personality disorders, and the treatment of psychological problems. The author discusses the causes of abnormal behavior and the methods used to study and treat these conditions.
5. The fifth part of the book is devoted to the study of the application of psychology. It discusses the use of psychological principles in education, industry, and the legal system. The author emphasizes the importance of applying psychological knowledge to solve real-world problems.

Peabody Institute Library.

Peabody, Mass.

Clause from the Will of Mrs. Eliza Sutton:

...I also give and bequeath to said Peabody Institute, the further sum of five thousand dollars to be invested as a building fund, and the income thereof shall be added to the principal so as to create a constantly accumulating fund, portions of which fund, in the discretion of the Trustees of said Peabody Institute may be used from time to time for enlarging the room or rooms or for building rooms in which said Reference Library shall be kept, but no part of said building fund or the income thereof shall ever be used for any other purpose than for preparing or building rooms for accomodation of said Reference Library.

Amount now in Sutton Building Fund.....¹⁹⁵²~~1967~~ \$49,501.05

Estimates of Repairs to Eben Dale Sutton Reference Library and Appurtenances.

Decorating Interior.....	\$2000
Electrical work.....	1000
Refinishing Floors.....	1000
50 % of work on Tower.....	2000
Storm Windows.....	500
	<hr/> \$6500

Motion of Trustees, June 11, 1953
Moved and Seconded:

That the above listed repairs and improvements to the Eben Dale Sutton Reference Library and its appurtenances be carried out, money for the work to be taken from the accumulated income of the Sutton Building Fund.

Moved and Seconded:

That a copy of these motions be given to the Attorney General with a request that the Trustees be allowed to use the above mentioned funds for these purposes.

I hereby certify that:

At a meeting of the Trustees of the Peabody Institute Library at the Library on the evening of June 11, 1953, with eight trustees present and voting, the three motions listed in this report were unanimously adopted.

Handy Annotated Library

Handy, Alan

The first of the three books

The first of the three books is a collection of essays on the history of the book. It is a very good introduction to the subject and is well written. The second book is a collection of essays on the history of the book. It is a very good introduction to the subject and is well written. The third book is a collection of essays on the history of the book. It is a very good introduction to the subject and is well written.

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THE PEABODY INSTITUTE

The old town of Danvers celebrated the One Hundredth Anniversary of its separation from Salem in 1752, on the 16th of June, 1852. George Peabody was invited to be present, but not being able to do so, he sent a letter from London, in which he enclosed a sealed envelope, to be opened when the toasts were being proposed at the dinner, which was to commemorate the event.

When the seal was broken, the letter was found to contain, "A sentiment from George Peabody of London," "Education-A Debt Due From Present to Future Generations," and was accompanied by a gift of \$20,000.00, for the purpose of establishing a Lyceum for the delivery of lectures, and a Library, both of which should be free to the inhabitants of the town. This gift was increased before his death to \$200,000.00.

On June 28, 1852, a town meeting was held at which time resolves prepared and submitted were unanimously adopted, accepting the gift of George Peabody.

It was voted, "That the institution established by this donation be called and known as the Peabody Institute, and that this name be inscribed in legible characters upon the front of the building, to be erected, that, in future years, our children may be reminded of their father's benefactor and that strangers may read the name of him whom Danvers will always be proud to claim as her son."

George Peabody approved of the proceeding of the town relative to the gift.

The officers of the Institute are: A Board of Trustees chosen by the City and another board, chosen by the Trustees, called the Lyceum and Library Committee.

Soon after Mr. Peabody's donation of \$20,000, he gave to the Trustees another donation of \$10,000, stipulating the \$17,000 should be used for land and building, \$10,000 as a permanent fund, and \$3,000 for the library.

The westerly part of the Wallis estate was purchased for the Peabody Institute.

The original building was about eighty-two by fifty feet of brick and freestone, with a library and committee room on the lower floor, and a lecture hall above. It cost \$15,000.

On August 20, 1853, the corner stone was laid with appropriate ceremonies, with Hon. Abbott Lawrence, an intimate friend of George Peabody, presiding.

THE PEABODY INSTITUTE

The old town of Danvers celebrated the One Hundredth Anniversary of its separation from Salem in 1752, on the 12th of June, 1852. George Peabody was invited to be present, but not being able to do so, he sent a letter from London, in which he enclosed a sealed envelope, to be opened when the toasts were being proposed at the dinner, which was to commemorate the event.

When the seal was broken, the letter was found to contain "A bequest from George Peabody of London, £100,000, to be used by the town of Danvers for the purpose of establishing a library, and a library, both of which should be free to the inhabitants of the town. This gift was increased before his death to \$200,000.00.

On June 22, 1852, a town meeting was held at which time a resolution was adopted and submitted to the town, which was accepted by the gift of George Peabody.

It was voted, "That the institution established by this action be called and known as the Peabody Institute, and that this name be inscribed in legible characters upon the front of the building, to be erected, that, in future years, our children may be reminded of their father's benevolence and that our citizens may read the name of him whose Danvers will always be proud to claim as her son."

George Peabody approved of the proceedings of the town relative to the gift.

The officers of the Institute were: Board of Trustees, chosen by the City and another board, chosen by the Trustees, called the Library and Library Committee.

Soon after Mr. Peabody's donation of \$200,000, he gave to the Trustees another donation of \$10,000, and the Trustees decided to use the fund and building, \$10,000 as a permanent fund, and \$100,000 for the library.

The majority part of the building was reserved for the Peabody Institute.

The building, which was about fifteen feet by thirty feet of land and building, with a library and reading room on the first floor, and a lecture hall above, is now a fine building.

On August 1st, 1853, the corner stone was laid with appropriate ceremonies, and the building was dedicated to the Peabody Institute.

The building was finished the following year and dedicated September 29, 1854. Hon. Rufus Choate delivered the address on that occasion. *He was later U.S. Ambassador to Great Britain.*

In 1867, Mrs. Eliza Sutton presented the Trustees with a gift of \$20,000, to be known as The Eben Dale Sutton Fund, the income of which should be used to purchase books of a standard character for the Eben Dale Sutton Reference Library, a separate department of the library.

Extensive additions were made to the Institute building in 1867, including an enlargement of the library room by an extension of forty-six feet in the rear of the building, the erection of a tower on the western side and the addition of a portico on the front of the building.

It was in the new addition to the Institute that a room was assigned to the Eben Dale Sutton Reference Library, and was furnished in a convenient and attractive manner by Mrs. Sutton.

A fine portrait of her son, in whose memory the gift was made, was placed on the wall.

This excellent reference library was opened to the public June 14, 1869.

Mrs. Sutton gave to the library many rare and valuable volumes, including Audubon's Birds of America, the original edition in four volumes of plates, and five volumes of explanatory text, Catlin's "Hunting Scenes of the American Indians," "Andros Tracks," "Bickerstaff's Boston Almanack" for 1779, "Pictorial Arts of Japan" by Anderson, in four volumes, "Rubaiyat of Omar Khayyam," and "Vanderbilt House and Collection" by Strahan.

Other substantial bequests given to the Peabody Institute Library over the years have come from.

A) The Estate of Eben T. Osborn	\$22,500.	} 97,000
B) The Estate of Eliza Sutton	\$10,000.	
C) The Estate of Dorothea C. Osborn	\$42,000.	
D) The Income from Peabody Community House	\$11,000.	

Annual Donations are made by

1. John C. Winchester of Phoenix, Arizona \$1,000. - South Branch
2. Peabody Employees of Avco Corp.
3. Peabody Rotary Club. Peabody Garden Club.
4. Warren Five Cents Savings Bank.

The Trustees of the Peabody Institute wish to take this opportunity to express their sincere appreciation to all who have given so generously of their time and money, thereby helping to make this a better Library.

THE TRUSTEES
of the
PEABODY INSTITUTE, PEABODY MASSACHUSETTS

1966

Robert F. Johnson, President
Joseph M. Gilmore, Secretary
Edward J. O'Connor, Treasurer
Thomas J. Hayes
Hugh F. McVann

Henry J. Waters
George H. Hunter
Mrs. James D. Leary
Francis L. Conway
Charles J. Carlin

Jon J. Purcell

LYCEUM AND LIBRARY COMMITTEE
1966

Arthur J. Barry, Chairman
Mrs. John J. Doyle, Secretary
Mrs. Bartholomew J. Ronan
J. Henry Higgins
Mrs. Alfred Burrows
Daniel J. Boyle
Paul H. Duff, Jr.
David P. Collins

A. Kenneth Carey
Mayor Edward T. Meaney
Thomas J. Sheehan
Mrs. James D. Leary
Mrs. Philip F. Conway
Mrs. Perley Goodale
Joseph B. O'Keefe
Francis J. Sheehan

Rev. Christopher Lyons

LIBRARIAN

Nathan F. Masterson

STAFF

Madolyn E. Murphy, Asst. Librarian
Esther L. Johnson, Children's Librarian
Dorothy M. Cooper, Reference Librarian
Mrs. Robert F. Johnson, Assistant
Mrs. Robert A. Saconne, Assistant
Mrs. Beryl Strogney, Branch Librarian
Mrs. Lillian Tenney, Asst. Branch Librarian

and
Library Pages

Philo McVann
Noreen A. Donahue
Karleen M. Mahoney

Susan H. Graves
Camilla M. Baribo
Sheila C. Barrett

Anne M. Quinn

CUSTODIANS

John J. Upton

Edward migneault

THE TRUSTEES
of the

RESEARCH INSTITUTE, HARVARD UNIVERSITY

1963

Robert F. Johnson, President
Joseph H. Higgins, Secretary
Edward J. O'Connor, Treasurer
Thomas J. Hayes
Harry W. Heyman
Henry J. Waters
George H. Hunter
Mrs. James O. Henry
Francis L. Conway
Charles J. Griffin
John J. Farwell

FIELD AND LIBRARY COMMITTEES
1963

Arthur J. Berry, Chairman
Mrs. John J. Berry, Secretary
Paul Richardson J. Jones
J. Henry Higgins
Mrs. Richard Higgins
Daniel J. Hoyle
Paul H. Holt, Jr.
David L. Collins
W. Kenneth Grier
Lester Edward F. Hensley
Thomas J. Johnson
Mrs. James O. Henry
Mrs. Philip F. Conway
Mrs. Henry Griffin
Joseph J. Hensley
Francis J. Johnson
J. V. Christensen, Jr.

LIBRARY

Nathan E. Rosenberg

STAFF

Robert E. Hensley, Asst. Librarian
Nathan E. Rosenberg, Librarian
Joseph H. Higgins, Librarian
Edward J. O'Connor, Librarian
Thomas J. Hayes, Librarian
Harry W. Heyman, Librarian
Henry J. Waters, Librarian
George H. Hunter, Librarian
Mrs. James O. Henry, Librarian
Francis L. Conway, Librarian
Charles J. Griffin, Librarian
John J. Farwell, Librarian

ADVISORY

Library Board

John J. Farwell
Joseph H. Higgins
Edward J. O'Connor
Thomas J. Hayes
Harry W. Heyman
Henry J. Waters
George H. Hunter
Mrs. James O. Henry
Francis L. Conway
Charles J. Griffin
John J. Farwell

LIBRARY

John J. Farwell, Librarian
Joseph H. Higgins, Librarian
Edward J. O'Connor, Librarian
Thomas J. Hayes, Librarian
Harry W. Heyman, Librarian
Henry J. Waters, Librarian
George H. Hunter, Librarian
Mrs. James O. Henry, Librarian
Francis L. Conway, Librarian
Charles J. Griffin, Librarian
John J. Farwell, Librarian

Lyceum & Library Committee

not less than 12

to be chosen annually by the Trustees

I Annual Meeting

2) Special Meetings

@ President

@ Secretary

@ Any 2 Trustees

3) Seven (7) trustees = quorum

~~III~~ officers: 1) President

~~II~~

2) Secretary

3) Treasurer

Ballot at annual meeting

for one year.

III President:

(1) Preside

(2) Chairman - Finance Committee

to be chosen annually by the members
not less than 12

- 1) Annual Meeting
- 2) Special Meetings
- 3) President
- 4) Secretary
- 5) Treasurer

6) Junior & Senior - Quorum

- Officers:
- 1) President
- 2) Secretary
- 3) Treasurer

Board of annual meeting
for one year.

President:
(1) Vice

(2) Chairman - Finance Committee

- (3) Custodian - Treasury Bond +
Card Index of Securities owned
by the Institute.

IV

Secretary (1) - notify Trustees of meetings
(2) - shall attend all meetings
(3) - keep a record in a book
(4) - Book, letters + papers shall be
kept in Library Room + shall
at all times be open to the
inspection of the Trustees.

V

Treasurer

- (1) hold the Funds
(2) Invest + Reinvest the same - but must
be approved by the finance committee
(3) real estate - vote of the Trustees.
(4) \$30,000 bond - held by President of the
Trustees.
(5) Insurance as directed by the finance
committee.

(Art. V
section 3) (6) Treasurer detail account of receipts
and disbursements on account of
the Institute, report in writing annually

before the 31st of Dec.

plus - amount & class of investment of
the several funds.

VI

Money

- (1) No money shall be appropriated except by vote of a majority of the Trustees.

VII

Finance Committee

- (1) Not less than Three
- (2) Advise the Treasurer
- (3) Meet & examine invested funds 3
times a year. - audit the Treasurer's
account.
- (4) Record of their meetings in a book
kept in Library Room & open to the
inspection of the Trustees.
- (5) Quorum = majority of the Committee

before the 31st of Dec.

plus - amount & class of investment of
the several funds.

VI

Money

- (1) No money shall be appropriated except by vote of a majority of the Trustees.

VII

Finance Committee

- (1) Not less than Three
- (2) Advise the Treasurer
- (3) Meet & examine invested funds 3
times a year. - audit the Treasurer's
account.
- (4) Record of their meetings in a book
kept in Library Room & open to the
inspection of the Trustees.
- (5) Quorum = majority of the Committee

(1) General a majority of the Committee

(2) Board of the meeting in a book
kept in library room & open to the
inspection of the Trustees.

(3) Board of the meeting in a book

times a year - under the Treasurer's

(4) That & Treasurer's account funds 2

(5) Change the Treasurer

(6) Not less than three

Finance Committee

(1) No money shall be expended
without the receipt of one of the Trustees
of the Trustees.

Trustees

VIII

Peabody Burial Lot Committee

(1) Committee of Four (4)

② general care + oversight of
George Peabody's grave.

IX

Building Committee

